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LISBON NEW HAMPSHIRE



2012 ANNUAL REPORT

Dedication

This Annual Report is dedicated to Wilbur “Bill” Callender and Donna Knighton.

Together, Bill and Donna exemplify what it means to be citizens of a great small town; citizens, not due to the place of their home, but to the location of their hearts and to the focus of their selfless efforts.

Bill, retired for as long as most of us can remember, and Donna, recently retired from a local business, have both served Lisbon for decades. Their volunteerism has elevated the quality and spirit of our great small town – both through their service to the Chamber of Commerce, the Main Street Program, the school, and countless other organizations; Bill through his tireless commitment to welcoming visitors at the Information Booth and as the Lisbon Panther’s number one sports fan; and Donna through her commitment and full-support of every event that happens in town, and for the personal messages she’s managed so skillfully on the community sign at Chevron Park.

For all the challenges our little town has faced, and continues to face, it is the contribution of Bill and Donna, and so many like them, that makes the Town of Lisbon such a great place to live, and emphasizes just how worthwhile our work continues to be.

So to Bill and Donna, and all volunteers who have given so much, thank you.

TOWN OF LISBON
ANNUAL REPORT

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N. H. STATE LIBRARY

MAR 25 2013

CONCORD, NH

TOWN OFFICERS

Board of Selectmen

RUTH ROBAR	(Term expires 2013)
MICHAEL CARVER	(Term expires 2014)
PETER NIGHTINGALE	(Term expires 2015)

Town Clerk

JENNIFER TRELFA (2015)
Deputy: Suzanne Tavernier

Tax Collector

JENNIFER TRELFA (2015)
Deputy: Suzanne Tavernier

Treasurer

VAUGHAN STILES (2013)

Overseer of Public Welfare

TANIS J TAVERNIER, JR.

Fire Chief

GEORGE STEVENS

Chief of Police

TANIS J TAVERNIER, JR

Moderator

DAVID TRAHAN (Term expires 2013)

Trustees of the Trust Funds

SCOTT CHAMPAGNE	(2014)
LEONARD NYBERG	(2013)
MARK WINTER	(2015)

Supervisors of the Checklist

ARLENE HITE	(2015)
KERI LYNDES	(2016)
CANDACE SHEA	(2014)

Library Trustees

PAULA HAPGOOD	(Term expires 2015)
ALANA LESSARD	(Term expires 2013)
BETH JOHNSON	(Term expires 2013)
SANDRA ROBERTS	(Term expires 2014)
ROCHELLE CACIO	(Term expires 2014)

Health Officer

STANLEY BORKOWSKI

Dog Officer

POLICE DEPARTMENT

LISBON LIBRARY HOURS

Mon., Wed., Fri. 11:00 to 5:00
Tues., Thurs. 2:00 to 6:00
Saturday 10:00 to 2:00

TOWN OF LISBON, NEW HAMPSHIRE
2012
TOWN MEETING

Meeting was called to order by Moderator Peter Nightingale at 7 PM. Mr. Nightingale introduced the people sitting at the head table including Charlotte Derosia Town Clerk, Regan Pride Town Administrator, Select Chair Ruth Robar, Selectman Mike Carver and David Trahan. Mr. Nightingale also introduced Shawn Tanguay, Town Attorney. Mr. Nightingale then reviewed his proposed rules for the meeting and the voters did not object to the rules presented.

Mr. Nightingale noted that voting was now going on for all necessary Town officers and the voting polls would remain open until 9PM

To the Inhabitants of the Town of Lisbon, in the County of Grafton, and the State of New Hampshire qualified to vote in the Town Affairs:

You are hereby notified to meet in the Lisbon Town Hall in said Town of Lisbon, New Hampshire on Tuesday the Thirteenth day of March, 2012 at ten o'clock in the forenoon at which time polls shall open at ten o'clock and not close earlier than nine o'clock in the evening, to act upon the following subjects. All Articles except Article 1 are to be considered at seven o'clock in the evening.

ARTICLE 1: To choose all necessary Town Officers for the ensuing year.

ELECTED:

<i>Selectmen (three years).....</i>	<i>Peter Nightingale</i>
<i>Town Clerk (three years).....</i>	<i>Jennifer Trelfa</i>
<i>Tax Collector (three years).....</i>	<i>Jennifer Trelfa</i>
<i>Treasurer (one year).....</i>	<i>Vaughn Stiles</i>
<i>Moderator (two year).....</i>	<i>To be appointed by Select board</i>
<i>Trustee of Trust Fund (three year).....</i>	<i>Mark Winter</i>
<i>Library Trustee (three year)</i>	<i>Paula Hapgood</i>

ARTICLE 2: To hear reports of agents, and special committees heretofore chosen and pass any vote related thereto.

M.Carver moved was seconded to accept the reports for 2012 as written in the Annual Report. A vote in the affirmative was declared.

R. Robar read a declaration thanking Charlotte Derosia for her time and dedication to her position of Town Clerk/ Tax Collector for the last 45 years, and wished her well in her retirement. There was a standing ovation for Charlotte.

R. Pride then read a list of Town Employees in recognition of time worked for the Town....

- Lester Bousquet – 35 year*
- Charlie Hampson – 15 years*
- Scott McKinley – 15 years*
- Michael Goss – 5 years*
- Chris Hicks – 5 years*

RESULTS OF LISBON 2011 TOWN MEETING

Page 2 of 9

Scott Pinson – 5 years

Jennifer Trelfa – 5 years

Barbara Menchin – 5 years.

ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of One Million Eight Hundred and Ninety-Nine Thousand Five Hundred and One and 00/100 dollars **(\$1,899,501.00)** which represents the operating budget of the Town as prepared by the Board of Selectmen, and posted with this warrant as required by RSA 31:95. Said sum does not include individual or special articles addressed. The Board of Selectmen recommends this article.

General Administration	\$ 89,867.00
Tax Collection, Elections,	
Registration & Vital Statistics	60,911.00
Financial Administration	99,333.00
Revaluation of Property	24,449.00
Legal Expense	18,500.00
Personnel Administration	12,967.00
Planning & Zoning	6,130.00
General Government Buildings	55,988.00
Cemeteries	17,000.00
Insurance	55,024.00
Advertising & Regional Associations	2,650.00
Refunds	1.00
Other General Government	1.00
Police Department	400,262.00
Ambulance Service	1.00
Fire Department	72,350.00
Life Squad	55,800.00
Building Inspection/Code Enforcement	10,150.00
Emergency Management	750.00
Public Safety - Dispatch & Communications	46,743.00
Highways & Streets	397,155.00
Highway Block Grant	89,344.00
Street Lighting	20,000.00
Solid Waste Disposal	213,111.00
Pest Control	1.00
Health Officer	500.00
Welfare, Direct Assistance	25,000.00
Parks & Recreation	16,637.00
Library	66,994.00
Patriotic Purposes	1,300.00
Information Booth	1.00
Economic Development	1.00
Principal - Long Term Bonds & Notes	27,699.00
Interest - Long Term Bonds & Notes	5,877.00
Interest on Tax Anticipation Note	7,000.00

Land and Improvements	1.00
Machinery Vehicles and Equipment	1.00
Buildings	1.00
Improvements other than Buildings	1.00
TOTAL	\$1,899,501.00

R. Robar moved the article, seconded by M.Carver.
R. Pride spoke on the article, increase by 58000, 3% increase.
General discussion on several line items, answered by Heads of each Department, Chief Tavernier and Kevin Clement.

Article was passed in the Affirmative.

Motion to restrict reconsideration M. Carver, seconded D. Trahan.

Motion passed in the affirmative.

ARTICLE 4: To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand And 00/100 Dollars (\$ 100,000) for paving and/or upgrading of roads within the Town of Lisbon. *(This appropriation is in addition to Warrant ARTICLE #3, the operating budget article.)*

D.Trahan moved the article, seconded by M. Carver.
Kevin Clement spoke to the article.
Questions from floor, answered by K. Clement.
Steve Jesseman gave amendment to the article to Mr. Nightingale –
To see if the Town will raise and appropriate the sum of \$300000.00, for paving and upgrade of roads within the Town of Lisbon.
K. Clement was asked if this passed could the department deal with it – affirmative.
Amendment was passed Yes: 89 No: 22

Article was passed with amendment.

ARTICLE 5: To see if the town of Lisbon, New Hampshire will vote to eliminate the position of Town Administrator and authorize the Board of Selectmen to hire the services of a temporary contracted service to oversee the daily operations of the Town under the direct supervision of the Select board. This temporary contracted serviced would be a non-benefited position for the remainder of the year 2012 and until the Annual Town Meeting of 2013. Also to authorize the Select board to establish a research committee consisting of members of the general public, school employees and town employees to research the need to hire a full-time/part-time Town Administrator or retain the contracted service in the future. This contracted service and any costs associated with the research committee shall be funded from the existing Administration line set forth in the Town Operation Budget and shall not be funded by any additional taxation. Votes to be submitted by paper ballot only. (Majority Ballot Vote Required). *(This article was submitted by petition. NOTE: The original text of this article as submitted calls for vote by ballot; however, New Hampshire law only permits secret ballot vote on such an article if requested in accordance with RSA 40:4-a)*

T. Andross made a motion from the floor to pass over the article, motion failed Yes: 29 No: 84

Steve Morrison moved the article, seconded by C. Hartwell, S. Morrison than spoke on the article.

Discussion from the floor, people spoke for and against the article.

Shawn Tanguay explained as Town Attorney the legal implications.

Motion to be the question by T. Knighton seconded by Sharon Clark, motion passed.

After a secret ballot, article was passed Yes: 86 No: 47

ARTICLE 6: To see if the Town will vote to raise and appropriate the sum of Eighty-Five Thousand And 00/100 Dollars (\$85,000) for the purpose of purchasing a 1-Ton pickup truck to replace the existing unit purchased in 2007, and to authorize the withdrawal of Twenty-One Thousand And 00/100 Dollars (\$21,000) from the 1 Ton Highway Truck Capital Reserve Fund to be used toward this purpose; and to authorize the sale of the 2007 truck; and to authorize the issuance of bonds or notes not to exceed Sixty-Four Thousand And 00/100 (\$64,000) in accordance with the Municipal Finance Act (RSA (33) and to authorize the selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore to raise and appropriate the sum of Ten Thousand Seven Hundred And 00/100 (\$10,700) for the first year's payment on said note. Proceeds from the sale of the 2007 truck shall be used to offset the tax impact of this article.

A 2/3 ballot vote is required. *(This appropriation is in addition to Warrant ARTICLE #3, the operating budge article.)* The Board of Selectmen recommends this article.

R.Robar moved the article seconded by D. Trahan.

K.Clement spoke to the article, Questions from floor answered by K. Clement.

Ballot vote. Yes: 89 No: 29

Article was passed in the affirmative.

ARTICLE 7: To see if the Town will vote to raise and appropriate the sum of Thirty Thousand And 00/100 Dollars (\$30,000) for the purchase of a used baler for the Lisbon Transfer Station, and to authorize the Board of Selectmen to apply for and expend any Federal, State, or other available grant funds that may be available for this purpose. This purchase shall be contingent upon a successful application to the NH The Beautiful Recycling Equipment Grant program in the amount up to \$15,000 or 50% of purchase price. (Majority vote required). *(This appropriation is in addition to Warrant ARTICLE #3, the operating budget article.)*

D. Trahan moved the article, seconded by M. Carver.

Regan spoke to the article to replace the baler.

Questions from floor, some answered by F.Garafolo Recycling Center Manager.

Article was passed in the affirmative.

ARTICLE 8: To see if the Town will vote to raise and appropriate the sum of Five Thousand And 00/100 (\$ 5,000) to be placed in the Town Employee Health Insurance Deductible Expendable Trust Fund. *(This appropriation is in addition to Warrant ARTICLE #3, the operating budget article.)* The Board of Selectmen recommends this article.

M. Carver moved the article, seconded by D. Trahan.

R. Pride explained the article.

*J. Fitzgerald talked against the article, Chief Tavernier spoke for it.
General discussion from floor.*

Article failed.

ARTICLE 9: To see if the town will vote to establish a revolving fund pursuant to RSA 31:95-h for the purpose of funding equipment purchases for the Lisbon Life Squad, and to henceforth deposit 25% of the revenues generated from charges for ambulance service into said fund. The money in this fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund unreserved fund balance. The selectmen shall be authorized as agents to expend monies from this fund. Furthermore, the town treasurer shall have custody of all monies in the fund, and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. *(This article was submitted by petition. This appropriation is in addition to Warrant ARTICLE #3, the operating budget article.)* The board of selectmen recommends this article.

R. Robar moved the article, seconded by D. Trahan

J. Gagnon, Life Squad department head, spoke to the article

Article passed in the affirmative.

ARTICLE 10: To see if the Town will vote to raise and appropriate the sum of Seven Thousand Eight Hundred Ninety And 00/100 (\$ 7,890) to be placed in the Municipal Highway Improvement Fund. This sum shall be taken from fund balance, and no amount to be raised from taxation. *(This appropriation is in addition to Warrant ARTICLE #3, the operating budget article.)* The Board of Selectmen recommends this article.

D. Trahan moved the article, seconded by R. Robar.

Regan explained the article.

Article passed in the affirmative.

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of One Hundred Sixty-Three Thousand Eight Hundred Twenty-Seven And 00/100 Dollars (\$163,827) for the operation and maintenance of the Lisbon Water Department. Funds to be raised in the following manner: One Hundred Thirty-Six Thousand Three Hundred Twenty-Seven And 00/100 Dollars (\$ 137,327) from user fees, and the remaining Twenty-Six Thousand Five Hundred And 00/100 (\$ 26,500) from general taxation. *(This appropriation is in addition to Warrant ARTICLE #3, the operating budget article.)*

M. Carver moved the article, seconded by R. Robar.

R. Pride explained the article. Questions from floor answered by R. Pride and K. Clement.

Article passed in the affirmative.

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of Two Hundred Twenty-Two Thousand Four Hundred Ninety-Eight And 00/100 (\$ 222,498) for the operation and maintenance of the Lisbon Wastewater Treatment Operation. Funds are to be raised by user fees. *(This appropriation is in addition to Warrant ARTICLE #3, the operating budget article.)*

R. Robar moved the article, seconded by D. Trahan.

R. Pride explained the article.

Article passed in the affirmative.

ARTICLE 13: To see if the town will vote raise and appropriate the sum of Forty-Five Thousand And 00/100 Dollars (\$ 45,000) for the purpose of replacing the roofs on the wastewater treatment plant buildings including, the wastewater lab, Bath Road pump station, Hydro Blvd pump station, Water St. pump station, and Acre Dr. pump station, and to authorize the issuance of bonds or notes not to exceed \$45,000 in accordance with the Municipal Finance Act (RSA (33) and to authorize the selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore to authorize the Selectmen to apply for, accept and expend any other state, Federal or other grant funds that may be available for this purpose. Any grant funds received would decrease the amount of funds to be borrowed. Annual principal and interest payments for this purpose shall be raised from user fees, and no amount shall be raised from taxation. The Board of Selectmen recommends this article. A 2/3 majority ballot vote is required. *(This appropriation is in addition to Warrant ARTICLE #3, the operating budget article.)*

D. Trahan moved the article, seconded by M. Carver.

R. Pride explained the article. S. Colby asked if grants had been investigated.

Ballot results, Yes: 50 No; 36

Article failed.

ARTICLE 14: To See if the Town will vote to raise and appropriate the sum of Ten Thousand And 00/100 Dollars (\$ 10,000) for improvements to the Town Hall building, and to authorize the Selectmen to apply for and accept and expend any grant funds that may be available for said purpose. *(This appropriation is in addition to Warrant ARTICLE #3, the operating budget article.)*

D. Trahan moved the article, seconded by M. Carver.

Article passed in the affirmative.

ARTICLE 15: To see if the town will vote to raise and appropriate the sum of Two Thousand And 00/100 Dollars (\$ 2,000) to be applied toward the planning and of modifications necessary to meet ADA requirements for accessibility to the Town Hall by individuals with disabilities and to further authorize the Board of Selectmen to apply for any available grant funding to support this construction. *(This appropriation is in addition to Warrant ARTICLE #3, the operating budget article.)*

R. Robar moved the article, seconded by D. Trahan.
R. Pride stated a grant had been applied for.

Article passed in the affirmative.

ARTICLE 16: To see if the Town will vote to raise and appropriate the sum of Eleven Thousand And 00/100 Dollars (\$ 11,000) to support Lisbon Main Street, Inc. *(This appropriation is in addition to Warrant ARTICLE #3, the operating budget article.)*

D. Trahan moved the article, seconded by R. Robar.

Ruth Taylor Lisbon Main Street Director was invited to speak on the article.

Article was passed in the affirmative.

ARTICLE 17: To see if the Town will vote to raise and appropriate the sum of Twenty-Eight Thousand Eight Hundred Twenty-Six And 00/100 Dollars (\$ 28,826.00) for the support of the following local community services agencies:

North Country Home Health & Hospice	5,536.00
White Mountain Mental Health	2,635.00
American Red Cross	775.00
Grafton County Seniors	4,200.00
North Country YMCA	350.00
Tri-County Community Action Program (CAP)	7,000.00
Lisbon Lions Club	5,000.00
Ammonoosuc Community Health	1,500.00
The Support Center at Burch House	830.00
The Bridge House Shelter	1,000.00
TOTAL	28,826.00

This article is by request of the respective agencies. *(This appropriation is in addition to Warrant ARTICLE #3, the operating budget article.)*

D. Trahan moved the article, seconded by M. Carver.
Question and answers from floor.

Article passed in the affirmative.

ARTICLE 18: To see if the town will vote to raise and appropriate the sum of \$40,000 [Forty Thousand and 00/100 dollars] to be applied toward the construction of the Lisbon Lions Club New Pool Project to be completed in the summer of 2012. *(This article was submitted by petition. This appropriation is in addition to Warrant ARTICLE #3, the operating budget article.)* The board of selectmen recommends this article.

R. Houston moved the article, D. Blodgett seconded.

Roger Robar asked questions, answered by Toby Knighton (Lions club member)

Donna Knighton spoke for the pool along with D. Blodgett, T. Tavernier, S. McKinley, W. Jesseman.

Steve Jesseman made a motion to move the question, seconded by T. Andross

Article passed in the affirmative.

ARTICLE 19: To see if the town will vote to authorize the selectmen to sell Town owned property on Pearl Lake Road identified as Map R40 Lot 015. This authorization is allowed indefinitely, until rescinded, or property is sold. (Majority vote required)

D. Trahan moved the article, seconded by M. Carver

R. Pride spoke to the article.

Questions and discussions from floor, where property is.

Article failed.

ARTICLE 20: Buck Ridge Road residents Stephen and Susan Boudreau, and Stephen and Karen Sexton hereby petition the Town of Lisbon to take over maintenance, to include plowing and sanding, of Buck Ridge Road. It is our understanding that the road was build to meet all applicable specifications. The signatures below indicate support for our request to bring the matter to a vote. *(This article was submitted by petition.)*

Steve Sexton moved the article, Rachel Bruce seconded. S. Sexton spoke on the article, general discussions on the road, K. Clement answered questions.

S. Colby made motion to move the question, seconded by S. Jesseman.

Article passed in the affirmative.

ARTICLE 21: To transact any other business that may legally come before this Meeting.

J. Fitzgerald asked what the total tax rate would be with all the articles passed. R. Pride answered.

S. Colby moved to adjourn, many people seconded.

Meeting adjourned 10:30 PM

RESULTS OF LISBON 2011 TOWN MEETING Page 9 of 9

Given under our hands and seal this 21st day of February, in the year of our Lord, Two Thousand and Ten.

Ruth Robar, Chair

Michael Carver

David Trahan

SCHEDULE OF TOWN PROPERTY

DESCRIPTION		ASSESSED VALUE
Town Hall, Land and Buildings		\$ 535,200.00
Furniture and Equipment		62,100.00
Library, Land and Buildings		333,600.00
Furniture and Equipment		28,500.00
Collections		408,000.00
Police Department, Equipment		83,100.00
Fire Department, Equipment		426,800.00
Forest Fire Equipment		7,200.00
Highway Department, Land and Buildings		214,900.00
Equipment		477,400.00
Parks, Commons and Playgrounds		84,200.00
Water Supply and Facilities		1,130,900.00
Wastewater Plant and Facilities		4,871,100.00
Landfill/Recycling Facility		468,600.00
Recycling Equipment		98,500.00
Miscellaneous Parcels of Land		368,800.00
Cemeteries		63,400.00
Railroad Station		169,900.00
Deeded Property:		
U04-53	120 So. Main Street	\$ 3,600.00
R32-25	Mt. Eustis Road	5,700.00
R27-2	River Road	3,400.00
R32-17	Route 302	600.00
R12-2A	Walker Hill Road	3,800.00
R40-2	Pearl Lake Road	400.00
U02-075	277 School Street	71,700.00
U08-19	Pearl Lake Road	500.00
U05-30	Main Street	3,200.00
U08-16	Pearl Lake Road	17,300.00
U08-18	Pearl Lake Road	300.00
U03-16	Bath Road	400.00
R15-5	Rocky Acres Road	<u>34,000.00</u>
		\$ <u>144,900.00</u>
TOTAL		\$9,947,100.00

These figures are based on property assessment cards and insurance appraisals.

SUMMARY OF INVENTORY OF ASSESSED VALUATION

Land Only

Land in Current Use	Current Use Value:	\$ 33,127.00	
Land: Residential		29,176,503.00	
Commercial/Industrial		<u>2,177,894.00</u>	
	Total Taxable Land		\$ 31,387,524.00
Non- Taxable Land		2,042,900.00	

Buildings Only

Buildings: Residential		\$ 60,509,900.00	
Commercial/Industrial		1,805,480.00	
Discretionary Preservation Easements		<u>17,578.00</u>	
	Total Taxable Buildings		\$ 62,332,958.00
Non-Taxable Buildings		\$ 10,711,900.00	

Utilities

Electric companies		<u>\$ 2,881,500.00</u>	
	Total Utilities		\$ 2,881,500.00
	Total Before Exemptions:		\$ 96,601,982.00

Less Elderly and Blind Exemptions:		<u>1,364,500.00</u>	
Net Valuation for Municipal, County & Local School Tax			\$ 95,237,482.00
Less Utilities for State Education Tax		2,881,500.00	
Net Valuation for State Education Tax			<u>\$ 92,355,982.00</u>

2009 TAX RATE

Town	\$15.00
County	1.62
Local School	13.38
State School	<u>2.41</u>
TOTAL	\$32.41

TOWN CLERK'S REPORT

To the Voters of the Town of Lisbon:

I herewith submit my annual report of the financial doings of my office for the year 2012.

Auto Tax Permits Issued for 2012	\$220,734.66
Dog License Fees for 2012	2,548.50
Marriage Licenses & Vital Statistics	1,445.00
UCC Filing Fees	525.00
Other Licenses	16.00
Sidewalk Fees	10,175.00
Bounced Check Fees	35.00
Total Receipts	<u>\$235,479.16</u>

The sum of total receipts was turned over to the Town Treasurer.

Respectfully submitted,
Jennifer Trelfa
Town Clerk

TAX COLLECTOR

For Year Ended December 31, 2012

DEBITS

	2012	2011	2010
Uncollected Taxes			
Beginning of Year:			
Property Taxes	\$.00	\$381,022.82	.00
Land Use Change	.00	9,000.00	.00
Excavation Tax	.00	.00	.00
Yield Taxes	.00	0.00	843.21
Utility Charges	.00	0.00	0.00
Prior Year's Credit Balance	.00	87,324.92	
This Year's New Credits	-4,052.21		
Taxes Committed This Year:			
Property Taxes	\$3,597,975.59	17,579.08	.00
Land Use Change	1,115.00	.00	.00
Excavation Taxes	1,205.84	.00	.00
Yield Taxes	12,459.16	0.00	.00
Utility	340,465.10	0.00	.00
Prepayment:			
Over Payment	4,052.21	6,862.02	.00
Property Tax	.00	.00	.00
Interest Collected on			
Delinquent Tax	3,687.48	36,593.35	150.95
Penalties	<u>.00</u>	<u>.00</u>	<u>.00</u>
TOTAL DEBITS	\$3,956,908.17	\$538,382.19	\$994.16

CREDITS

Remittance to Treasurer During

Fiscal Year:

Property Taxes	\$3,147,116.16	\$177,138.54	\$.00
Land Use Change	866.00	.00	.00
Yield Taxes	12,459.16	0.00	843.21
Excavation Taxes	1,205.84	.00	.00
Interest & Penalties	3,687.48	36,593.35	150.95
Conversion to Lien	.00	277,398.00	.00
Utility Charges	248,752.02	35,890.28	0.00
Prior year overpayments	.00		

Abatements Made:

Property Taxes	10,626.08	1,872.02	.00
Land Use	.00	9,490.00	.00
Excavation	.00		
Utility Charges	321.91	0.00	.00

Deeded:

Property Tax	965.25	.00	.00
Yield Tax	.00	.00	.00
Penalties	.00	.00	.00

Uncollected Taxes End of Yea:

Property Taxes	439,268.12	.00	.00
Land Use	249.00	.00	.00
Gravel Tax	.00	843.21	.00
Property Tax Credit Balance	.00	.00	.00
Utility	91,391.17	.00	.00

TOTAL CREDITS	\$3,956,908.17	\$538,382.19	\$994.16
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SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS

Fiscal Year Ended December 31, 2011

DEBITS

Tax Lien on Account of Levies of . . .

	2011	2010	2009 +
Unredeemed Liens Beginning of Year Added	0.00	\$258,223.60	\$132,710.63
Liens Executed During the Fiscal Year Current Use	303,687.48	0.00	0.00
Interest & Costs Collected After Lien Execution	<u>6,982.97</u>	<u>18,357.55</u>	<u>34,946.34</u>
TOTAL DEBITS	\$310,670.45	\$276,581.15	\$167,656.97

CREDITS

Remitted to Treasurer:

Redemptions Current Use	\$ 68,444.68 .00	\$51,950.74 .00	\$97,459.18 .00
Interest/Costs (After Lien Execution)	6,982.97	18,357.55	34,946.34
Abatement of Unredeemed Liens	.00	0.00	1,500.00
Liens Deeded to Municipality	2,247.29	2,279.78	2,283.42
Unredeemed Liens End of Year	<u>232,995.51</u>	<u>203,993.08</u>	<u>31,468.03</u>
TOTAL CREDITS	310,670.45	\$276,581.15	\$167,656.97

TREASURER'S REPORT

RECEIPTS

Cash on Hand, January 1, 2012	\$ 348,880.91
Jennifer Trelfa, Tax Collector	3,878,470.16
Jennifer Trelfa, Town Clerk	235,479.16
Tax Anticipation Note	2,125,000.00
Municipal	34,457.70
Interest Earned	365.82
Town of Landaff	34,098.12
Town of Lyman	44,753.31
Lisbon Library	40,185.91
Other	264,285.79
Rooms and Meals Tax	71,420.21
State of New Hampshire Grants	97,432.75
Wastewater Department	206,372.89
Water Department	136,012.94
Sale of Recyclables	27,514.55
Trustees of the Trust	29.27
MSW Bag Sales	51,709.58
Tipping Fees	34,642.47
	<u>\$7,631,111.54</u>

PAYMENTS

Orders of Selectmen	\$7,309,238.56
Bank Charges & Fees	113.10
Other	1,185.43
Rural Development	17,669.15
Cash on Hand, December 31, 2012	<u>302,905.30</u>
	\$7,631,111.54

Respectfully submitted,
Vaughan Stiles, Treasurer

DETAILED STATEMENT OF RECEIPTS

PROPERTY TAXES

Current Property Tax	1,679,076.67
Overlay	<u>(32,621.47)</u>
	1,646,455.20

LAND USE CHANGE TAX

Current Use Change Penalty	\$ 978.60
\$.02 Gravel Tax	<u>1,205.84</u>
	2,184.44

YIELD TAX

Timber Yield Tax	<u>12,459.16</u>
	12,014.83

PENALTIES & INTEREST ON TAXES

Property Tax Interest	84,696.83
Costs	<u>6,135.14</u>
	90,831.97

BUSINESS LICENSES

Cable Franchise Fee	3,605.70
UCC Filings & Certificates	<u>0.00</u>
	4,130.70

MOTOR VEHICLE

Motor Vehicle Tax	<u>220,734.66</u>
	220,734.66

BUILDING & CODE PERMITS

Building Permits	1,605.00
Pistol Permits	<u>290.00</u>
	1,895.00

OTHER LICENSES

Dog Licenses	2,548.50
Marriage Licenses	495.00
Vital Statistics	950.00
Other Licenses & Permits	<u>16.00</u>
	4,009.50

REVENUE FROM OTHER GOVERNMENTS

Meals & Room Tax Distribution	71,420.21
Fed Grant Reimbursement	58,994.00
Highway Block Grant	88,999.33
E/W Grant	2,696.37
Trustee of Trust Funds	29.27
Lisbon School	15,000.00

NH Beautiful Grant	<u>2,300.00</u>
	239,439.18
REVENUE FROM CHARGES FOR SERVICES	
Selectmen's Miscellaneous	8,758.50
Water/Wastewater Administration	<u>15,000.00</u>
	23,758.50
POLICE DEPARTMENT REVENUES	
Report Copies	135.00
PD Miscellaneous	10.00
Parking Tickets	0.00
PD Special Detail (Other)	300.00
Court Fees	<u>4,361.45</u>
	4,806.45
FIRE DEPARTMENT REVENUES	
Town of Lyman	<u>11,700.00</u>
	11,700.00
RECYCLING DEPARTMENT REVENUE	
Town of Landaff	34,098.12
Town of Lyman	44,753.31
Tipping Fees	32,773.07
Sales of MSW Bags	62,594.98
Sale of Recyclables	<u>27,514.55</u>
	201,734.03
LIFE SQUAD	
Town of Landaff	4,980.00
Town of Lyman	<u>6,396.00</u>
	11,376.00
MISCELLANEOUS SOURCES	
Sale of Town Property	3,772.15
Interest on Investments	365.82
Bounced Check Fees	137.00
Rents Collected	1,200.00
Planning/Zoning Board Fees	923.57
Unanticipated Revenue	3,795.00
Property & Liability	2,547.00
Other Insurance Refunds	4,689.82
Other Misc. Revenue	<u>25.00</u>
	17,455.36

DETAILED STATEMENT OF EXPENDITURES

BOARD OF SELECTMEN

Salaries - Selectmen	\$ 6,300.00
Tax Collector/Town Clerk	38,176.20
Town Clerk – Auto	290.00
Fees to State	1,858.50
Tax Collector - Lien Fees	0.00
Miscellaneous	<u>696.47</u>

TOTAL BOARD OF SELECTMEN	47,321.17
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TOWN ADMINISTRATION

Town Administrator	30,329.80
Hired TA Service	10,563.75
Employee Health Insurance	8,428.44
Employees Retirement	<u>250.00</u>

TOTAL TOWN ADMINISTRATION	49,571.99
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TOWN CLERK

Deputy Town Clerk	5,861.26
TC Health Insurance	2,659.55
TC Retirement Contribution	100.00
TC Equipment	1,548.82
TC Training & Conference	1,064.88
TC Dues & Subscriptions	<u>20.00</u>

TOTAL TOWN CLERK	11,254.51
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VOTER REGISTRATION

Salaries - Supervisors	1,335.50
Moderator	200.00
Ballot Clerks	768.00
Checklist Preparation	269.00
Printing & Supplies	168.00
Election Equipment	1,921.78
Meals & Services	<u>209.05</u>

TOTAL VOTER REGISTRATION	4,871.33
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ACCOUNTING & AUDITING

Salary Bookkeeper	35,246.94
Bookkeeper Overtime	179.76
Employee Health Insurance	11,488.64
FA Employer Retirement Contribution	510.00
Contract Auditors	14,025.00
Telephone/Fax	3,110.88
Software Support	2,977.26
Software Upgrades	339.99
Printing	3,659.56
Dues	314.00

Register of Deeds	774.54
Public Notices	2,093.22
Office Supplies	1,933.35
Bank Charges	106.80
Postage	3,658.36
Books & Periodicals	427.44
Miscellaneous	152.82
Equipment	1,367.22
Equipment Repair & Maintenance	1,295.08
Training & Conferences	199.00
Administration of LF	<u>(7,000.00)</u>
TOTAL ACCOUNTING & AUDITING	76,859.86
TREASURY	
Salary - Treasurer	<u>1,375.00</u>
TOTAL TREASURY	1,375.00
REVALUATION OF PROPERTY	
Contract Assessor	18,820.00
Tax Maps	2,900.00
Assessing Software Support	2,301.83
Mapping Software	<u>1,200.00</u>
TOTAL REVALUATION OF PROPERTY	25,221.83
LEGAL EXPENSE	
Town Attorney	<u>15,099.40</u>
TOTAL LEGAL EXPENSE	15,099.40
PERSONNEL ADMINISTRATION	
FICA/MEDI	33,399.90
Unemployment Compensation	<u>12,959.00</u>
TOTAL PERSONNEL ADMINISTRATION	46,358.90
PLANNING BOARD	
Salaries	983.33
Clerical	349.02
Notices	365.88
Appropriation	<u>75.00</u>
TOTAL PLANNING BOARD	1,773.23
GENERAL GOVERNMENT BUILDINGS	
Custodial Services	3,720.00
Alarm System Maintenance	531.50
Electricity	7,549.62
Heating Oil	22,668.65
Water	1,229.17
Sewer	1,376.38
Repairs & Maintenance	5,415.51
Furnace Maintenance	4,042.61
Custodial Supplies	767.42
Contract Service	747.05

Miscellaneous	328.75
Improvements – Town Hall	483.56
RR Station Wages	515.65
RR Station Alarm System	331.93
RR Station Electricity	348.94
RR Station Heating Oil	1,922.78
RR Station Water	164.16
RR Station Sewer	100.41
RR Station Repairs & Maintenance	622.86
RR Station Misc.	68.83
TOTAL GENERAL GOVERNMENT BUILDINGS	<u>53,703.20</u>
CEMETERIES	
Salmon Hole Cemetery Assoc.	1,000.00
Grove Hill Cemetery Assoc.	<u>15,000.00</u>
TOTAL CEMETERIES	<u>16,000.00</u>
INSURANCE NOT OTHERWISE ALLOCATED	
Property & Liability	29,081.45
Insurance Liability Payments	1,406.81
Workers Compensation	22,451.08
Insurance Expenses	<u>1,361.47</u>
TOTAL INSURANCE NOT OTHERWISE ALLOCATED	<u>54,300.81</u>
ADVERTISING & REGIONAL ASSOCIATION	
NHMA Dues	0.00
North Country Council	<u>1,430.63</u>
TOTAL ADVERTISING & REGIONAL ASSOCIATION	<u>1,430.63</u>
REFUNDS	
Refunds	<u>8,730.24</u>
TOTAL REFUNDS	<u>8,730.24</u>
POLICE DEPARTMENT	
Salaries - F/T	212,652.46
Salaries - P/T	861.00
Employee Health Insurance	64,593.02
Employer Retirement Contribution	1,530.00
Overtime	24,676.84
Event Coverage	3,326.07
Special Details	240.06
Court Fees	2,329.65
Highway Labor	241.74
NH Retirement	53,415.25
Mileage & Expense	11.00
Telephone/FAX	3,124.98
Radio Expense	134.25
Vehicle Maintenance & Repairs	2,786.05
Dues & Subscriptions	100.00
Office Supplies	1,016.56

Postage	126.79
Gasoline	14,829.56
Building Maintenance	2,546.24
Cleaning Service	780.00
IMC Computer Support	1,605.12
Books & Periodicals	271.45
Departmental Supplies	16.97
Equipment	1,191.49
Training & Conferences	9,071.79
School Programs	244.36
Uniforms	409.67
TOTAL POLICE DEPARTMENT	402,132.37
FIRE DEPARTMENT	
Salaries - P/T	35,962.60
Highway Labor	638.77
Telephone	1,137.25
Radio	3,112.98
Equipment Maintenance	139.81
Forestry Truck x 2	831.79
E-2	1,195.93
Dues	296.70
Vehicle Fuel	1,968.71
Building Maintenance	1,541.92
Contract Service	750.00
Miscellaneous	569.52
Mileage Expense	932.00
Equipment	780.00
Equipment-Personnel	6,068.00
Breathing Apparatus	3,189.92
Small Tools	556.90
Training	<u>1,757.41</u>
TOTAL FIRE DEPARTMENT	61,430.21
LIFE SQUAD	
Salaries - P/T	25,564.00
Highway Dept. Labor	934.92
Telephone	455.43
R-1 Maintenance	1,392.22
R-1 Fuel	1,219.36
Miscellaneous	1,603.30
Equipment & Supplies	19,238.76
Training	<u>3,452.86</u>
TOTAL LIFE SQUAD	53,860.85
CODE ENFORCEMENT	

Dues & Subscriptions	89.50
Contract Service	9,350.95
TOTAL CODE ENFORCEMENT	<u>9,440.45</u>
EMERGENCY MANAGEMENT	
Misc.	<u>2,795.00</u>
	2,795.00
DISPATCH	
Telephone "911"	393.45
Grafton County Dispatch	48,580.50
Antenna Lease	1,000.00
TOTAL DISPATCH	<u>49,973.95</u>
ROAD MAINTENANCE	
Salaries - F/T	176,590.18
Salaries - P/T	600.00
Employee Health Insurance	40,938.60
Employer Retirement Contribution	2,550.00
Overtime	26,991.79
Gravel	7,542.82
Calcium Chloride	5,616.00
Blacktop	2,136.24
Culvert/Drainage	8,493.00
Telephone/Communications	2,464.26
Radio Expense	1,139.95
Electricity	2,819.49
Heating Oil	800.00
Water & Sewer	393.80
DOT Testing	150.00
Grader	4,835.78
Loader	1,399.09
Asphalt Reclaimer	220.00
Culvert Steamer	36.30
Ton Roller	264.60
Backhoe	936.70
Sidewalk Tractor	1,200.56
Excavator	1,724.43
Heavy Equipment Maintenance	1,880.17
Stock	6,668.46
Equipment Lease	5,953.74
Signs, Lines	2,877.70
Ford Sterling (#2)	2,631.93
Ford 1 Ton (#3)	3,447.28
Ford Sterling (#4)	10,253.52
Ford Pickup	8,622.21
Sweeper	428.75
Dues & Subscriptions	60.00
Public Notices	401.25

Office Supplies	225.52
Vehicle Fuel	10,165.92
Grease & Oil	2,404.72
Diesel Fuel	20,735.03
Propane	1,227.26
Building Improvements	2,836.57
Safety Equipment & Supplies	868.40
Miscellaneous	490.96
Uniforms, Boots	3,150.43
TOTAL ROAD MAINTENANCE	<u>375,173.41</u>
HIGHWAY BLOCK GRANT	
Sand	16,880.00
Salt	45,000.00
Drainage	17,485.51
Gravel	<u>5,613.50</u>
TOTAL HIGHWAY BLOCK GRANT	84,979.01
STREET LIGHTING	
Street Lighting	<u>18,771.47</u>
TOTAL STREET LIGHTING	18,771.47
LANDFILL	
Salaries F/T	54,179.05
Salaries P/T	5,017.22
Overtime	50.00
Employee Health Insurance	20,866.88
Employer Retirement Contribution	910.00
Highway Department Labor	201.27
FICA/Medicare	4,293.97
Mileage & Expense	110.50
Telephone	1,231.69
Tire Disposal	1,024.00
Recycling Bailing Expenses	1,139.21
C&D Tipping Fees	25,691.76
MSW Tipping Fees	42,871.80
Electronics Recycling	1,632.70
Electricity	2,200.75
Ground Water Sampling	2,860.67
Heating Oil	2,189.16
Small Tools	161.89
Waste Oil Heater	515.40
Equipment Maintenance	1,141.51
Dues & Subscriptions	90.00
Public Notices	217.75
Signs	235.04
Scale Licensing	877.86
Supplies	311.25
Office Supplies	412.96

Vehicle Fuel	1,175.09
Building Maintenance	4,521.65
Miscellaneous	1,737.27
Personal Equipment/Boots	1,171.59
Conferences & Training	126.00
Administrative Expense	7,000.00
Insurance	2,700.00
Pemi-Baker District Dues	<u>2,301.61</u>
TOTAL LANDFILL	215,661.11
WASTEWATER DISTRIBUTION AND TREATMENT	
Town Water Benefit Fee	<u>26,500.00</u>
TOTAL WASTEWATER DISTRIBUTION AND TREATMENT	26,500.00
HEALTH	
North Country Home Health	5,536.00
White Mtn. Mental Health	2,635.00
Hospice of the Littleton Area	1,066.00
Red Cross	775.00
Grafton County Seniors	4,200.00
Community Action	7,000.00
North Country YMCA	350.00
Ammonoosuc Health	1,500.00
Lisbon Lions Club	5,000.00
Burch House	830.00
Bridge House	<u>1,000.00</u>
TOTAL HEALTH	28,826.00
GENERAL ASSISTANCE	
Food	202.61
Rent	12,248.25
Transportation	2,546.90
Fuel	3,157.26
Electricity	3,692.65
Other	<u>2,026.98</u>
TOTAL GENERAL ASSISTANCE	23,874.65
PARKS & RECREATION	
Electricity	592.60
Mowing	2,249.00
Water & Sewer Fees	968.25
Swimming Pool	<u>7,745.72</u>
TOTAL PARKS & RECREATION	12,292.94
LIBRARY	
Library	<u>66,994.00</u>
TOTAL LIBRARY	66,994.00

PATRIOTIC PURPOSES	
Flags	870.00
TOTAL PATRIOTIC PURPOSES	<u>870.00</u>
OTHER FINANCIAL USES	
Landfill Closure Note	6,335.10
Loader Note	11,144.93
Generator Note	7,330.94
Grader Rebuild Note	<u>6,273.43</u>
TOTAL DEBT SERVICE PRINCIPAL	31,084.40
OTHER FINANCIAL USES	
Interest Landfill Closure Note	451.37
Interest Loader Note	1,749.83
Interest Generator Note	848.87
Interest Grader Rebuild Note	<u>485.03</u>
	3,353.10
TAN INTEREST	
Tax Anticipation Note	<u>12,420.13</u>
TOTAL TAN INTEREST	12,420.13
LAND AND IMPROVEMENTS	
Road Construction/Repairs	<u>280,905.60</u>
	280,905.60
MACHINERY, VEHICLES AND EQUIPMENT	
Highway 1 Ton	67,231.00
Transfer Station Baler	12,789.40
Encumb. Funds (Generator)	<u>77,959.95</u>
	157,980.05
BUILDINGS	
Town Hall Windows & Weatherize	14,385.00
Encumbered Funds – Town Hall	<u>650.00</u>
	15,035.00
IMPROVEMENTS OTHER THAN BUILDINGS	
Main Street Program	11,000.00
Assessing Software	6,115.49
Lions community Pool	<u>40,000.00</u>
TOTAL IMPROVEMENTS OTHER THAN BUILDINGS	57,115.49

DETAILED STATEMENT OF EMPLOYEE COMPENSATION

TOWN OFFICERS' SALARIES

Ruth Robar, Selectman	\$ 2,500.00	
Mike Carver, Selectman	2,000.00	
Peter Nightingale, Selectman	1,500.00	
Vaughan Stiles, Treasurer	1,375.00	
Robert Adams, Planning Board	350.00	
Ruth Robar, Planning Board	300.00	
Sandra Butson, Planning Board	300.00	
Stephen Knox, Planning Board	300.00	
Stephen Morrison, Planning Board	33.33	
David Trahan, Moderator	200.00	
Suzanne Tavernier, Deputy Town Clerk	4,048.79	
Jennifer Trelfa, Deputy Town Clerk	1,964.93	
Jennifer Trelfa, Tax Collector & Town Clerk	20,487.62	
Charlotte Derosia, Tax Collector & Town Clerk	<u>28,437.82</u>	\$ 64,297.49

ELECTION & REGISTRATION

Dorothea Hamilton, Ballot Clerk	371.00	
Mark Winter, Ballot Clerk	408.00	
Arlene Hite, Supervisor	586.00	
Kerry Lyndes, Supervisor	401.50	
Candas Shea, Supervisor	<u>368.00</u>	2,134.50

TOWN ADMINISTRATOR

Regan Pride	<u>31,435.56</u>	31,435.56
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RAILROAD MAINTENANCE

Roger Robar	<u>1,153.15</u>	1,153.15
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FINANCIAL ADMINISTRATION

Barbara Menchin F/T	36,110.04	
Barbara Menchin O/T	333.68	
Jennifer Trelfa	3,241.07	
Kimberly Gagnon	<u>1,152.00</u>	40,836.79

POLICE DEPARTMENT

Tanis Tavernier, Jr. (Regular Time)	56,420.62
Tanis Tavernier, Jr. (Over Time)	2,587.37
Tanis Tavernier, Jr. (Special Detail, Vac. Etc.)	14,169.48
Scott McKinley (Regular Time)	51,538.72
Scott McKinley (Over Time)	15,156.05
Scott McKinley (Special Detail, Vac. Etc.)	15,988.70
Scott Pinson (Regular Time)	43,604.12
Scott Pinson (Over Time)	8,615.00
Scott Pinson (Special Detail, Vac. Etc.)	8,631.03
Douglas Brown	777.00

George Talatinian	252.00	
Branden Walker (Regular Time)	42,728.46	
Brandon Walker (Over Time)	6,425.49	
Brandon Walker (Special Detail, Vac. Etc.)	<u>6,132.35</u>	273,036.39
TOWN ROAD MAINTENANCE - LABOR		
Kevin Clement F/T	45,503.04	
Kevin Clement O/T	10,920.99	
Todd Colby F/T	37,026.29	
Todd Colby O/T	3,920.49	
Rex Fisher F/T	30,723.94	
Rex Fisher O/T	3,963.41	
Charles Hampson F/T	43,213.65	
Charles Hampson O/T	6,981.21	
Christopher Hicks F/T	34,745.90	
Christopher Hicks O/T	5,303.59	
Gary Williams P/T	<u>600.00</u>	222,902.51
SOLID WASTE DISPOSAL		
Fred Garofalo F/T	28,990.53	
Fred Garofalo O/T	1,089.00	
Michael Goss F/T	24,731.61	
Michael Goss O/T	127.27	
Lester Bousquet	4,672.22	
William Brown	86.25	
Michael Chamberlain	172.50	
Dennis Patnoe	<u>86.25</u>	59,955.63
PARKS & PLAYGROUNDS		
Chad Knighton	246.50	
Joseph Abrahamsen	360.00	
Caitlin Hubbard	36.00	
Shannon McGrath	983.70	
Arielle Myers	1,645.13	
Craig Myers	726.75	
Sidney Pinard	463.50	
Jennifer White	<u>3,284.14</u>	7,745.72
FIRE DEPARTMENT		
Mathew Champagne	1,755.00	
David Combs	3,658.50	
Kevin Defosse	1,901.25	
Brandon Dodge	147.00	
Jeffrey Dodge	3,848.25	
Jeremy Dodge	1,188.00	
Hale Fitzgerald	1,433.50	

Gregory Hartwell	6,672.00
Thomas Hartwell	503.25
Gerald Houston, Sr.	3,738.00
Gerald P Houston, II	367.50
Matthew Hubbard	630.00
Andrew Kawecki	1,614.00
Samuel Locke	330.00
Paul Neilson	35.00
Peter Nightingale	1,812.00
James Santaw	1,659.60
Edward Santy	870.00
George Stevens	<u>6,230.25</u>

38,393.10

LISBON LIFE SQUAD

Audrey Champagne	1,938.00
Kristyna Champagne	510.00
David Combs	4,290.00
Edward Daniels	24.00
Barbara Deming	1,824.00
Gary Gagnon	258.00
Jody Gagnon	6,280.00
Robin Gagnon	18.00
Laurie Guilmette	576.00
Crystal Hancock	5,520.00
Cindy Taylor	690.00
Mark Taylor	<u>510.00</u>

22,438.00

TOTAL COMPENSATION

\$764,328.84

TRUSTEE OF TRUST FUND REPORT

BACKHOE RESERVE FUND

Balance as of January 1, 2012	<u>\$0.00</u>
Balance as of December 31, 2012	\$0.00

REVALUATION RESERVE FUND

Balance as of January 1, 2012	<u>\$0.00</u>
Balance as of December 31, 2012	\$0.00

LANDFILL RESERVE FUND

Balance as of January 1, 2012	<u>\$0.00</u>
Balance as of December 31, 2012	\$0.00

CAPITAL RESERVE FUND-DUMP TRUCK

Balance as of January 1, 2012	105,979.60
Interest Earned	<u>115.41</u>
Balance as of December 31, 2012	\$106,095.01

LIBRARY BUILDING IMPROVEMENT RESERVE FUND

Balance as of January 1, 2012	\$59,763.75
Interest Earned	<u>649.96</u>
Balance as of December 31, 2012	\$59,828.71

FIRE STATION RESERVE FUND

Balance as of January 1, 2012	\$35,486.09
Interest Earned	<u>38.70</u>
Balance as of December 31, 2012	\$45,454.17

FIRE TRUCK RESERVE FUND

Balance as of January 1, 2012	\$69,015.01
Interest Earned	<u>75.17</u>
Balance as of December 31, 2012	\$69,090.18

EMPLOYEE HEALTH INSURANCE RESERVE FUND

Balance as of January 1, 2012	\$6,382.78
Withdrawals	(1,400.00)
Interest Earned	6.84

Checkbook Balance	612.71
Balance as of December 31, 2012	<u>\$5,602.33</u>

HIGHWAY DEPT. HEAVY EQUIPMENT

Balance as of January 1, 2012	\$1,103.04
Interest Earned	<u>.15</u>
Balance as of December 31, 2012	\$1,103.19

1 TON HIGHWAY TRUCK

Balance as of January 1, 2012	\$21,607.31
Withdrawals	(21,000.00)
Interest Earned	<u>12.30</u>
Balance as of December 31, 2012	\$619.61

HIGHWAY PICKUP TRUCK

Balance as of January 1, 2011	\$ 1,082.34
Interest Earned	<u>.11</u>
Balance as of December 31, 2012	\$1,082.45

POLICE SEDAN

Balance as of January 1, 2012	<u>\$751.62</u>
Balance as of December 31, 2012	\$751.62

LIFE SQUAD VEHICLE

Balance as of January 1, 2012	\$37,808.16
Interest Earned	<u>41.33</u>
Balance as of December 31, 2012	\$37,849.49

RECYCLE/TRANSFER STATION NON-CAPITAL RESERVE FUND

Balance as of January 1, 2012	\$14,214.86
Interest Earned	<u>15.40</u>
Balance as of December 31, 2012	\$14,230.26

LRS SPECIAL EDUCATION FUND

Balance as of January 1, 2012	\$ 45,708.38
Interest Earned	<u>49.76</u>
Balance as of December 31, 2012	\$45,758.14

LRS TECHNOLOGY FUND

Balance as of January 1, 2012	\$55.68
Balance as of December 31, 2012	<u>\$55.68</u>

EXPENDABLE TRUST – SCHOOL BLDG MAINTENANCE FUND

Balance as of January 1, 2012	\$93,062.19
Deposit	2,000.00
Withdrawal	(50,394.00)
Interest Earned	<u>92.65</u>
Balance as of December 31, 2012	\$62,760.84

EXPENDABLE TRUST – WATER DEPARTMENT MAINTENANCE

Balance as of January 1, 2012	\$20,104.33
Withdrawal	(3,701.15)
Interest Earned	<u>25.16</u>
Balance as of December 31, 2012	\$21,428.34

EXPENDABLE TRUST – WASTEWATER DEPARTMENT MAINTENANCE

Balance as of January 1, 2012	\$13,044.82
Withdrawal	(3,038.09)
Interest Earned	<u>13.44</u>
Balance as of December 31, 2012	10,020.17

EXP. TRUST – SIDEWALK IMPROVEMENT

Beginning Balance January 1, 2012	\$7,890.00
Interest Income	<u>8.29</u>
Balance as of December 31, 2012	\$7,898.29

Respectfully submitted,
Trustees of the Trust Funds
Scott M. Champagne, Chair
Dr. Leonard J Nyberg Jr., Treasurer
Mark T. Winter, Member

JENNIE EASTMAN BROWN FUND
Account w/Bank of New Hampshire

FINANCIAL STATEMENT FOR YEAR ENDED 12/31/11

Market Value of Principal as of 12/31/10		\$ 1,181,137.57
Realized Gains during 2011	\$ 19,593.33	
Other Receipts	\$ -	
Market Appreciation during 2011	\$ (38,702.87)	
Accrued Income at year end	<u>\$ (328.68)</u>	
Increase (Decrease) in Market Value		\$ (19,438.22)
Market Value of Principal as of 12/31/11		<u>\$ 1,161,699.35</u>

Income on hand 12/31/10		\$ -
Realized Gains during 2011	\$ 7,085.79	
Other Receipts	\$ -	
Income earned during year	<u>\$ 33,738.17</u>	\$ 40,823.96
Available income:		<u>\$ 40,823.96</u>
Less:		
Income sent to Trustees	\$ 29,869.67	
Expenses	\$ 8,485.78	
Legal Expenses	\$ -	
Misc. Expenses	<u>\$ 2,468.51</u>	\$ 40,823.96
Income on hand 12/31/11		<u>\$ 0.00</u>

SUMMARY:

	<u>12/31/2010</u>	<u>12/31/2011</u>
Principal (Market Value)	\$ 1,181,137.57	\$ 1,161,699.35
Income (Market Value)	\$ -	\$ 0.00
Total Market Value:	<u>\$ 1,181,137.57</u>	<u>\$ 1,161,699.35</u>

Trustees of the Trust Funds:

<u>Scott M. Champagne</u>	Date: 19-Jan-12
<u>Dr. Leonard J. Nyberg, Jr.</u>	Date: 19-Jan-12
<u>Mark T. Winter</u>	Date: 19-Jan-12

NELL BUFFINGTON TRUST FUND
Account w/Bank of New Hampshire

FINANCIAL STATEMENT FOR YEAR ENDED 12/31/11

Market Value of Principal as of 12/31/10		\$ 2,139,354.46
Realized Gains during 2011	\$ 77,115.18	
Market Appreciation during 2011	\$ (96,207.52)	
Accrued Income at year end	\$ 464.19	
Increase (Decrease) in Market Value		\$ (18,628.15)
Market Value of Principal as of 12/31/11		\$ 2,120,726.31

Income on hand 12/31/10		\$ -
Realized Gains during 2011	\$ (21,237.08)	
Tax Refunds	\$ -	
Interest on Tax Refunds	\$ -	
Income earned during year	\$ 49,877.97	
Cash Transfers	\$ -	
Miscellaneous Income	\$ -	\$ 28,640.89
Available income:		\$ 28,640.89
Less:		
Income sent to Trustees	\$ 10,000.00	
Expenses	\$ 15,577.43	
Premium bond	\$ -	
Legal Expenses	\$ -	
Misc. Expenses	\$ 3,063.46	\$ 28,640.89
Income on hand 12/31/11		\$ -

SUMMARY:

	<u>12/31/2010</u>	<u>12/31/2011</u>
Principal (Market Value)	\$ 2,139,354.46	\$ 2,120,726.31
Income (Market Value)	\$ -	\$ -
Total Market Value:	\$ 2,139,354.46	\$ 2,120,726.31

Trustees of the Trust Funds:

Scott Champagne	Date: 1/19/2012
Dr. Leonard J. Nyberg, Jr.	Date: 1/19/2012
Mark Winter	Date: 1/19/2012

TRUSTEES OF THE TRUST FUNDS REPORT

CAPITAL RESERVES

BACKHOE RESERVE FUND

Balance as of January 31, 2012	\$ -
Interest Earned	\$ -
Withdrawals	\$ -
Balance as of December 31, 2012	<u>\$0.00</u>

REVALUATION RESERVE FUND

Balance as of January 31, 2012	\$ -
Deposit	\$ -
Withdrawals	\$ -
Interest Earned	\$ -
Balance as of December 31, 2012	<u>\$0.00</u>

LANDFILL RESERVE FUND

Balance as of January 31, 2012	\$ -
Deposit	\$ -
Withdrawals	\$ -
Interest Earned	\$ -
Balance as of December 31, 2012	<u>\$0.00</u>

WASTEWATER CAPITAL RESERVE FUND

Balance as of January 31, 2012	\$ -
Deposit	\$ -
Interest Earned	\$ -
Balance as of December 31, 2012	<u>\$0.00</u>

FIRE TRUCK RESERVE FUND - NH-01-0395-0001

Balance as of January 31, 2012	\$ 69,015.01
Deposits	\$ -
Interest Earned	\$ 75.17
Balance as of December 31, 2012	<u>\$ 69,090.18</u>

CAPITAL RESERVE FUND-DUMP TRUCK - NH-01-0395-0003

Balance as of January 31, 2012	\$ 105,979.60
Deposit	\$ -
Interest Earned	\$ 115.41
Balance as of December 31, 2012	<u>\$ 106,095.01</u>

FIRE STATION RESERVE FUND - NH-01-0395-0004

Balance as of January 31, 2012	\$ 35,486.09
Deposit	\$ -
Withdrawals	\$ -
Interest Earned	\$ 38.70
Balance as of December 31, 2012	<u>\$ 35,524.79</u>

EMPLOYEE HEALTH INS. RESERVE FUND - NH-01-0396-0005

Balance as of January 31, 2012	\$ 6,382.78
Deposit	\$ -
Withdrawals	\$ (1,400.00)
Interest Earned	\$ 6.84
Checkbook Balance	\$ 612.71
Balance as of December 31, 2012	<u>\$ 5,602.33</u>

1 TON HIGHWAY TRUCK - NH-01-0395-0008

Balance as of January 31, 2012	\$ 21,607.31
Deposits	\$ -
Withdrawals	\$ (21,000.00)
Interest Earned	\$ 12.30

Balance as of December 31, 2012

\$ 619.61

Reserves
4

HIGHWAY PICKUP TRUCK - NH-01-0395-0009

Balance as of January 31, 2012	\$ 1,082.34
Deposits	\$ -
Withdrawal	\$ -
Interest Earned	\$ 0.11
Balance as of December 31, 2012	<u>\$ 1,082.45</u>

POLICE SEDAN - NH-01-0395-0010

Balance as of January 31, 2012	\$ 751.62
Deposit	\$ -
Withdrawal	\$ -
Interest Earned	\$ -
Balance as of December 31, 2012	<u>\$ 751.62</u>

LIFE SQUAD VEHICLE - NH-01-0395-0011

Balance as of January 31, 2012	\$ 37,808.16
Deposits	\$ -
Withdrawal	\$ -
Interest Earned	\$ 41.33
Balance as of December 31, 2012	<u>\$ 37,849.49</u>

RECYCLE / TRANSFER STATION NON-CAP.RESERVE - NH-01-0395-0012

Balance as of January 31, 2012	\$ 14,214.86
Deposit	\$ -
Withdrawal	\$ -
Interest Earned	\$ 15.40
Balance as of December 31, 2012	<u>\$ 14,230.26</u>

LRS SPECIAL EDUCATION FUND - NH-01-0395-0013

Balance as of January 31, 2012	\$ 45,708.38
Deposit	\$ -
Withdrawal	\$ -
Interest Earned	\$ 49.76
Balance as of December 31, 2012	<u>\$ 45,758.14</u>

LRS TECHNOLOGY FUND - NH-01-0395-0014

Balance as of January 31, 2012	\$ 55.68
Deposit	\$ -
Withdrawal	\$ -
Interest Earned	\$ -
Balance as of December 31, 2012	<u>\$ 55.68</u>

EXP. TRUST - SCHOOL BLDG MAINTENANCE FUND - NH-01-0395-0015

Balance as of January 31, 2012	\$ 93,062.19
Deposit	\$ 20,000.00
Withdrawal	\$ (50,394.00)
Interest Earned	\$ 92.65
Balance as of December 31, 2012	<u>\$ 62,760.84</u>

LIBRARY BLDG IMPROVEMENT - NH-01-0395-0016

Balance as of January 31, 2012	\$ 59,763.75
Deposit	\$ -
Withdrawals	\$ -
Interest Earned	\$ 64.96
Balance as of December 31, 2012	<u>\$ 59,828.71</u>

HIGHWAY DEPT. HEAVY EQUIPMENT - NH-01-0395-0017

Balance as of January 31, 2012	\$ 1,103.04
Deposits	\$ -
Withdrawal	\$ -

Interest Earned
Balance as of December 31, 2012

\$ 0.15
\$ 1,103.19

Reserves
5

EXP. TRUST - WATER DEPARTMENT MAINTENANCE - NH-01-0395-0019

Balance as of January 31, 2012 \$ 25,104.33
Deposit \$ -
Withdrawal \$ (3,701.15)
Interest Earned \$ 25.16
Balance as of December 31, 2012 \$ 21,428.34

EXP. TRUST - WASTEWATER DEPT. MAINTENANCE - NH-01-0395-0019

Balance as of January 31, 2012 \$ 13,044.82
Deposit \$ -
Withdrawal \$ (3,038.09)
Interest Earned \$ 13.44
Balance as of December 31, 2012 \$ 10,020.17

EXP. TRUST - SIDEWALK IMPROVEMENT - NH-01-0395-0020

Balance as of January 31, 2012 \$ 7,890.00
Deposit
Withdrawal
Interest Earned \$ 8.29
Balance as of December 31, 2012 \$ 7,898.29

SUMMARY - ALL ACCOUNTS

Summary:	Beginning Balance	Contributions	Withdrawals	Interest	End Balance
TOTAL:	\$ 530,169.96	\$ 27,890.00	\$ (79,533.24)	\$ 559.67	\$ 479,086.39
Employee Health Checkbook Balance:				\$ 612.71	\$ 479,699.10

Respectfully submitted,
Trustees of the Trust Funds:

Scott M. Champagne, Chair
Dr. Leonard J. Nyberg, Jr., Treasurer
Mark T. Winter, Member

BUFFINGTON FUND DISBURSEMENTS

Check No.	Date	Payee	Payment	Deposit	Balance
321	1/7/2013	Town of Lisbon	\$ 3,000.00	\$ 15,000.00	\$ 12,000.00

Account Description	12/31/2011		Principal				Income				12/31/2012
	Total Prin. & Int.	Begin Balance	Gains or (Losses)	Principal Received	Expended end of year	Ending Balance	Begin Balance	Income during year	Expended during year	Ending Balance	Total Principal & Income
Buffington - trust account w/Banknorth Wealth Mgmt Group	\$ 2,017,392.64	\$ 1,868,221.62	\$ (2,906.58)	\$ 6,288.12	\$ (13,482.76)	\$ 1,858,120.40	\$ 149,171.02	\$ 49,307.44	\$ (22,982.85)	\$ 175,495.61	\$ 2,033,616.01
Brown - trust account w/Banknorth Wealth Mgmt Group	\$ 1,108,774.42	\$ 1,085,836.05	\$ (6.32)	\$ 2,938.09	\$ (8,585.34)	\$ 1,080,182.48	\$ 22,938.37	\$ 30,574.44	\$ (32,185.00)	\$ 21,327.81	\$ 1,101,510.29
Common Investment - Certificate of Deposit @ Woodsville Guaranty Bank	\$ 25,394.48	\$ 25,394.48	\$ -	\$ -	\$ -	\$ 25,394.48	\$ -	\$ 127.61	\$ 127.61	\$ -	\$ 25,394.48
Cummings - 40 Shares of Fleet Bank Stock	\$ 100.00	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ 100.00
	<u>\$ 3,151,661.54</u>	<u>\$ 2,979,552.15</u>	<u>\$ (2,912.90)</u>	<u>\$ 9,226.21</u>	<u>\$ (22,068.10)</u>	<u>\$ 2,963,797.36</u>	<u>\$ 172,109.39</u>	<u>\$ 80,009.49</u>	<u>\$ (55,040.24)</u>	<u>\$ 196,623.42</u>	<u>\$ 3,160,620.78</u>

Respectfully Submitted,
 Trustees of the Trust Funds:
 Scott M. Champagne, Chair
 Dr. Leonard J. Nyberg, Jr., Treasurer
 Mark T. Winter, Member

COMMON INVESTMENT FUND

Date Created	Name of Trust Fund	Purpose of Trust Fund	PRINCIPAL			INCOME			GRAND TOTAL
			How Invested	Orig. Balance	Fund Balance	Orig. Bal.	Yearly Income	Inc. Expended	
03/12/1895	Estuam Fund	33 Salmon Hole 67 Library	Woodsville	\$ 25,984.08	\$ --	\$ 127.61	\$ 127.61	\$ --	\$ 25,984.04
10/31/1921	Lucy Richardson	Salmon Hole Cemetery	Quincy	\$ 257.57	\$ 257.57	\$ --	\$ 1.29	\$ 1.29	\$ --
3/24/1924	William Nelson Fund	Grove Hill Cemetery	Bank	\$ 141.47	\$ 141.47	\$ --	\$ 0.71	\$ 0.71	\$ --
4/21/1929	Mary Cummings Fund	Lisbon Public Library	Bank	\$ 88.16	\$ 88.16	\$ --	\$ 0.44	\$ 0.44	\$ --
3/28/1931	John Bank Fund	Lisbon Public Library	Savings Acct.	\$ 1,555.83	\$ 1,555.83	\$ --	\$ 7.82	\$ 7.82	\$ --
7/21/1934	F. F. & L. Parker Cushman	Lisbon Public Library		\$ 300.13	\$ 300.13	\$ --	\$ 1.51	\$ 1.51	\$ --
10/20/1934	Ida M. Bishop Fund	Salmon Hole Cemetery		\$ 2,400.00	\$ 2,400.00	\$ --	\$ 12.06	\$ 12.06	\$ --
4/26/1947	Ida M. Bishop Fund	Salmon Hole Cemetery		\$ 100.00	\$ 100.00	\$ --	\$ 0.50	\$ 0.50	\$ --
6/29/1935	Blanche W. Crane	Salmon Hole Cemetery		\$ 100.00	\$ 100.00	\$ --	\$ 0.50	\$ 0.50	\$ --
10/19/1942	Lawrence K. Ford	Grove Hill Cemetery		\$ 50.00	\$ 50.00	\$ --	\$ 0.25	\$ 0.25	\$ --
10/9/1943	Lavine Conrad Fund	Salmon Hole Cemetery		\$ 50.00	\$ 50.00	\$ --	\$ 0.25	\$ 0.25	\$ --
4/26/1944	Geo. B. Savage Fund	Grove Hill Cemetery		\$ 150.00	\$ 150.00	\$ --	\$ 0.75	\$ 0.75	\$ --
8/27/1945	Whiting Fund	Salmon Hole Cemetery		\$ 150.00	\$ 150.00	\$ --	\$ 0.75	\$ 0.75	\$ --
1/13/1947	Susan M. Dexter	Salmon Hole Cemetery		\$ 100.00	\$ 100.00	\$ --	\$ 0.50	\$ 0.50	\$ --
5/17/1948	Roy E. Clark Fund	Salmon Hole Cemetery		\$ 100.00	\$ 100.00	\$ --	\$ 0.50	\$ 0.50	\$ --
10/8/1948	Ralph F. Bedell	Salmon Hole Cemetery		\$ 100.00	\$ 100.00	\$ --	\$ 0.50	\$ 0.50	\$ --
11/23/1949	Mrs. H. Wetherbee	Salmon Hole Cemetery		\$ 50.00	\$ 50.00	\$ --	\$ 0.25	\$ 0.25	\$ --
7/18/1949	Hannah Nihun Fund	Salmon Hole Cemetery		\$ 100.00	\$ 100.00	\$ --	\$ 0.50	\$ 0.50	\$ --
5/20/1950	Will & Lil Bennett	Salmon Hole Cemetery		\$ 50.00	\$ 50.00	\$ --	\$ 0.25	\$ 0.25	\$ --
6/9/1954	George W. Pike Fund	Grove Hill Cemetery		\$ 200.00	\$ 200.00	\$ --	\$ 1.00	\$ 1.00	\$ --
10/27/1955	Albert E. Holbrook	Grove Hill Cemetery		\$ 200.00	\$ 200.00	\$ --	\$ 1.00	\$ 1.00	\$ --
10/27/1956	Frank Foster Fund	Grove Hill Cemetery		\$ 500.00	\$ 500.00	\$ --	\$ 2.51	\$ 2.51	\$ --
4/27/1957	John W. Harry J. Gilbert A. Morgan	Salmon Hole Cemetery		\$ 36.00	\$ 36.00	\$ --	\$ 0.18	\$ 0.18	\$ --
4/15/1958	John Morse Fund	Salmon Hole Cemetery		\$ 12.00	\$ 12.00	\$ --	\$ 0.06	\$ 0.06	\$ --
5/20/1959	Nell Buffington	Town of Lisbon		\$ 1,000.00	\$ 1,000.00	\$ --	\$ 5.02	\$ 5.02	\$ --
1/27/1960	Bernice Lynch Fund	Lisbon Public Library		\$ 1,000.00	\$ 1,000.00	\$ --	\$ 5.02	\$ 5.02	\$ --
9/10/1962	George & Norma Fox	Grove Hill Cemetery		\$ 100.00	\$ 100.00	\$ --	\$ 0.50	\$ 0.50	\$ --
8/26/1963	Jonathan B. Wilkinson	Grove Hill Cemetery		\$ 300.00	\$ 300.00	\$ --	\$ 1.51	\$ 1.51	\$ --
8/3/1964	Warren Wetherbee	Salmon Hole Cemetery		\$ 200.00	\$ 200.00	\$ --	\$ 1.00	\$ 1.00	\$ --
6/15/1965	Emery Fund #1	Salmon Hole Cemetery		\$ 500.00	\$ 500.00	\$ --	\$ 2.51	\$ 2.51	\$ --
12/7/1965	Emery Fund #2	Salmon Hole Cemetery		\$ 500.00	\$ 500.00	\$ --	\$ 2.51	\$ 2.51	\$ --
1/31/1966	Jennie N. Whitcher	Grove Hill Cemetery		\$ 500.00	\$ 500.00	\$ --	\$ 2.51	\$ 2.51	\$ --
6/18/1970	John & Mary Morse	Salmon Hole Cemetery		\$ 100.00	\$ 100.00	\$ --	\$ 0.50	\$ 0.50	\$ --
11/6/1935	J.H. McGuire Fund	Town of Lisbon		\$ 1,060.95	\$ 1,060.95	\$ --	\$ 5.33	\$ 5.33	\$ --
9/17/1971	Lee & Josephine Clough	Grove Hill Cemetery		\$ 200.00	\$ 200.00	\$ --	\$ 1.00	\$ 1.00	\$ --
6/27/1971	Mae Belle Morgan	Lisbon Public Library		\$ 1,000.00	\$ 1,000.00	\$ --	\$ 5.02	\$ 5.02	\$ --
5/51/1975	Clayton & Susan Olm	Grove Hill Cemetery		\$ 200.00	\$ 200.00	\$ --	\$ 0.50	\$ 0.50	\$ --
11/29/1974	Col. Emery Monument Fund	Town of Lisbon		\$ 200.00	\$ 200.00	\$ --	\$ 1.00	\$ 1.00	\$ --
11/26/1977	John & Wandie Campbell	Salmon Hole Cemetery		\$ 100.00	\$ 100.00	\$ --	\$ 0.50	\$ 0.50	\$ --
12/1/1972	Cummings Library Fund	Lisbon Public Library		\$ 4,243.04	\$ 4,243.04	\$ --	\$ 21.32	\$ 21.32	\$ --
7/15/1973	Roset Foster Fund	Grove Hill Cemetery		\$ 647.91	\$ 647.91	\$ --	\$ 3.26	\$ 3.26	\$ --
10/10/1940	Payne Fund	Lisbon Public Library		\$ 673.38	\$ 673.38	\$ --	\$ 3.38	\$ 3.38	\$ --
06/23/1883	Ellice B. Oiler	Lisbon Public Library		\$ 639.25	\$ 639.25	\$ --	\$ 3.21	\$ 3.21	\$ --
10/25/1889	Adeline Smith Trust	Salmon Hole Cemetery		\$ 806.75	\$ 806.75	\$ --	\$ 4.05	\$ 4.05	\$ --
5/11/1970	Charles Bishop Fund	Salmon Hole Cemetery		\$ 1,000.00	\$ 1,000.00	\$ --	\$ 5.02	\$ 5.02	\$ --
10/23/1973	Mary Cummings Fund	Town of Lisbon		\$ 1,378.22	\$ 1,378.22	\$ --	\$ 6.93	\$ 6.93	\$ --
10/9/1968	George C. Morgan	Lisbon Public Library		\$ 1,000.00	\$ 1,000.00	\$ --	\$ 5.02	\$ 5.02	\$ --
1/28/1998	Lisbon VFW Surviving Mtns Cemetery & 15% Lyman Cem			\$ 653.81	\$ 653.81	\$ --	\$ 3.29	\$ 3.29	\$ --

Respectfully Submitted:

Scott M. Champagne, Chair

Dr. Leonard J. Nyberg, Jr., Treasurer

Mark T. Winter, Member

Disbursement

Grove Hill Cemetery	\$ 20.02
Lisbon Public Library	\$ 65.35
Salmon Hole Cemetery	\$ 23.02
Town of Lisbon	\$ 18.29
Landaff Cemetery	\$ 0.49
Lyman Cemetery	\$ 0.49
	\$ 127.61

NOTES

**Town of Lisbon, New Hampshire
2013
Town Meeting Warrant**

To the inhabitants of the Town of Lisbon, in the County of Grafton, and the State of New Hampshire qualified to vote in the Town Affairs:

You are hereby notified to meet in the Lisbon High School in said Town of Lisbon, New Hampshire on Tuesday the Twelfth day of March, 2013 at ten o'clock in the forenoon at which time polls will open at ten o'clock and not close earlier than nine o'clock in the evening, to act upon the following subjects. All Articles except Article 1 are to be considered at seven o'clock in the evening.

ARTICLE 1: To choose the necessary Town Officers for the ensuing year.

ARTICLE 2: To hear reports of agents, special committees heretofore chosen and pass any vote related thereto.

ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of One Million Eight Hundred Seventy Five Thousand One Hundred Forty Eight Dollars and 00/100, (\$1,875,148.00) Which represents the operating budget of the Town as prepared by the Board of Selectmen, and posted with this warrant as required by RSA 31:95. Said sum does not include individual or special articles addressed, The Board of Selectmen recommends this article.

General Administration	\$	15,027.00
Tax Collection, Elections, Registration & Vital Statistics		62,443.00
Financial Administration		98,898.00
Revaluation of Property		26,149.00
Legal Expense		15,500.00
Personnel Administration		11,892.00
Planning & Zoning		5,530.00
General Government Buildings		53,820.00
Cemeteries		17,000.00
Insurance		53,000.00
Advertising & Regional Associations		2,650.00
Refunds		1.00
Other General Government		1.00
Police Department		408,188.00
Ambulance Service		1.00
Fire Department		75,911.00
Life Squad		56,300.00
Building Inspection/Code Enforcement		10,150.00
Emergency Management		750.00
Public Service – Dispatch & Communications		54,680.00
Highways & Streets		396,106.00
Highway Block Grant		67,560.00
Street Lighting		20,000.00

Solid Waste Disposal	\$ 250,334.00
Pest Control	1.00
Health Officer	1.00
Welfare Direct Assistance	29,060.00
Parks & Recreation	16,862.00
Library	66,153.00
Patriotic Purposes	1,600.00
Information Booth	1.00
Economic Development	1.00
Principal – Long Term Bonds & Notes	40,172.00
Interest- Long Term Bonds & Notes	6,902.00
Interest on Tax Anticipation Note	12,500.00
Land and Improvements	1.00
Machinery Vehicles and Equipment	1.00
Buildings	1.00
Improvements other than Buildings	1.00
	<hr/>
	\$ 1,875,148.00

Article 4: To see if the Town will vote to raise and appropriate the sum of One Hundred Twenty Five Thousand and 00/100 Dollars (\$125,000.00) for paving and upgrading of roads within the Town of Lisbon. (This appropriation is in addition to Warrant Article #3, the operating budget article.) The Board of Selectmen Recommend this Article.

Article 5: To see if the Town will vote to raise and appropriate the sum of One Hundred Forty Seven Six Hundred Fifty One 00/100, (\$147,651.00), for the operation and maintenance of the Lisbon Water Department. Funds are to be raised in the following manner: One Hundred Twenty One Thousand One Hundred Fifty One and 00/100 Dollars,(\$121,151.00), from user fees and Twenty Six Thousand Five Hundred Dollars, (\$26,500) from general taxation. (This appropriation is in addition to Warrant Article #3., the operating budget article.) The Board of Selectmen recommends this article.

Article 6: To see if the Town will vote to raise and appropriate the sum of Two Hundred Forty One Thousand Nine Hundred Ninety Four and 00/100 (\$241,994.00) for the operation and maintenance of the Lisbon Wastewater Department. Funds to be raised from user fees The Board of Selectmen recommend this article. (This appropriation is in addition to Warrant Article 3, the operating budget.)

Article 7: To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00), for improvements to the Town Hall building, and to authorize the Selectmen to apply for and accept and expend any grant funds that may be available for said purpose. The Board of Selectmen recommend this article. (This appropriation is in addition to Warrant Article #3, the operating budget article.)

Article 8: Is a Petitioned Warrant Article: To see if the Town will vote to use a public budget advisory committee (up to a max of 5 people) to assist the select board in developing the annual town budget. If approved this budget advisory committee would start with the development of the town budget to be presented in March 2014. No tax rate impact.

Article 9: To see if the Town will vote to raise and appropriate the sum of Twenty Eight Thousand Two Hundred Fifty and 00/100 dollars, (\$28,250.00) for the support of the following local community agencies:

The Burch House	\$ 750.00
Grafton County Seniors	3,000.00
White Mountain Mental Health	2,000.00
Court Appointed Special Advocates	100.00
North Country Home Health & Hospice Agency	3,900.00
The Bridge House Shelter	1,000.00
American Red Cross	500.00
Ammonoosuc Community Health	1,500.00
Main Street	8,500.00
Tri-County Community Action Program (CAP)	7,000.00

Article 10: To see if the Town will vote to raise and appropriate the sum of Forty Five Thousand, (\$45,000.00) for the purpose of replacing the roofs on the wastewater treatment plant buildings including, the wastewater lab, Bath Road Pump House, Hydro Blvd pump station, Water Street pump station, and Acre Drive pump station, and to authorize the issuance of notes not to exceed \$45,000.00 in accordance with the Municipal Finance Act (RSA 33)) and to authorize the selectmen to negotiate such notes and to determine the rate of interest thereon, furthermore to authorize the Selectmen to apply for, accept and expend any other state, Federal or other grant funds that may be available for this purpose. Any grant funds received would decrease the amount of funds to be borrowed. Annual principal and interest payments for this purpose shall be raised from user fees, and no amount shall be raised from taxation. A 2/3 Majority Ballot Vote is required. The Board of Selectmen recommends this article. (This appropriation is in addition to Warrant Article 3 the operating budget.)

Article 11: To see if the Town will vote to raise and appropriate the sum of Fifty two Thousand and 00/100 Dollars, (\$52,000.00) for the purpose of purchasing a 3.8 acre parcel of land known as Lisbon Tax Map R01, Lot 021, and recorded in a deed recorded at Book 2506, Page 849 at the Grafton County Register of Deeds and owned by the L .William Presby Settlor Trust and the Rita Presby-Hamilton Settlor Trust of Littleton, NH. This property is located directly behind the Lisbon Highway Department Garage on Ecology Drive.(This appropriation is in addition to Warrant Article 3, the operating budget) This article is recommended by the Board of Selectmen.

Article 12: To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars, (\$8,000.00) to be used to complete roof repairs on the Public Library building that were begun in 2012. (This appropriation is in addition to Warrant Article 3, the operating budget article)

Article 13: To see if the Town will vote to appropriate the sum of Ten Thousand Dollars, (\$10,000.00) to be placed in the Wastewater Expendable Department Trust Fund, with said funds to come from Wastewater fund balance and no amount to come from fees or taxation. The Board of Selectmen recommends this article.

Article 14: To see if the Town will vote to authorize the Board of Selectmen to accept a two to four acre parcel of land from the Grove Hill Cemetery Association (see Grafton County Register of Deeds, Book 961, Page 274). The Association is pursuing voluntary dissolution given that the Town’s cemetery trustees now oversee the care of the Town’s cemeteries. The conveyance of this property to the Town

would complete the Town’s ownership of the Grove Hill Cemetery in which the Town owns four of the five parcels of land that serve as the Grove Hill Cemetery. This land transfer is not anticipated to cost anything beyond a nominal fee, (such as \$1.00), and recording costs resulting in no impact on the tax rate.

Article 15: To transact any other business that may legally come before this meeting,

Given under our hands and seal this 5th day of February, in the year of our Lord, Two Thousand and Thirteen.

Ruth Robar, Chair
Michael Carver
Peter Nightingale
Lisbon Board of Selectmen

SELECTMEN'S ANNUAL REPORT

The year 2012 brought many changes to the town office. In March the voters passed 'Article 5' to do away with the full time Town Administrator position in favor of a contracted service for the remainder of the year and to establish a non-binding committee to study if a full-time or part-time administrator is needed. Therefore in June the position of full time TA, which had been held by Regan Pride for five years, was eliminated and in August the Board hired the services of a contracted consultant for 15 hours a week. In November the study committee comprised of Barry Liveston, Steve Colby, Tanis Tavernier and Kevin Clement recommended that the town not have a full time TA at this time. Reducing the hours of the TA continues to be immensely challenging and has resulted in many additional duties for both the Board and town employees

Charlotte Derosia resigned her position as Town Clerk & Tax Collector after holding the position for 45 years. Her former deputy clerk Jennifer Trelfa was elected to the position and Sue Tavernier was hired to fill the deputy clerk position.

Fred Garofalo was hired as manager of the Transfer Station and Recycling Center. The Board wishes to thank Mike Goss for his willingness to serve as acting manager upon the untimely death of Harvey Paquin until the position could be filled.

During the summer a new 75' x 50' swimming pool and bathhouse was opened at the Community Field replacing the one built in 1942. We thank the Lion's Club and volunteers who made this project possible.

At the town meeting voters increased the article for road paving from \$100,000 to \$300,000. This increase allowed for paving to be done on Pine Knoll Terrace, Cole Plain Road, Water Street and the restructuring of parking across from the Police and Fire Station to accommodate more parking spaces. The Board commends the Public Works Department for meeting the increased paving responsibilities. The added cost for paving plus money voted to help fund the new swimming pool and the passage of other financial warrant articles resulted in a tax rate increase of \$3.58 per thousand for the town.

Two sides of the Town Hall building were repainted this year and numerous repairs were made within the building itself.

In our continuing efforts to reduce expenses, the Board took advantage of current low interest rates by refinancing some long term debt which will substantially reduce cost.

We want to thank each of the loyal and dedicated employees and volunteers who service our community. We also thank the citizens of Lisbon for your continued support. Be sure to see our Town website at www.lisbonnh.org for schedules, meetings, and notices.

Respectfully submitted,
Ruth Robar, Chairman
Michael Carver
Peter Nightingale

2012 AUDIT REPORT

July 9, 2012

Plodzick & Sanderson Professional Association
193 North Main Street
Concord, NH 03301

We are providing this letter in connection with your audit of the financial statements of the Town of Lisbon as of and for the period then ended December 31, 2011 for the purpose of expressing opinions as to whether the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Lisbon and the respective changes in financial position thereof in conformity with U.S. generally accepted accounting principles. We confirm that we are responsible for the fair presentation of the previously mentioned financial statements in conformity with U.S. generally accepted accounting principles. We are also responsible for adopting sound accounting policies, establishing and maintaining effective internal control over financial reporting, and preventing and detecting fraud.

We confirm, to the best of our knowledge and belief, as of July 9, 2012, the following representations made to you during your audit.

- 1) The financial statements referred to above are fairly presented in conformity with U.S. generally accepted accounting principles and include all properly classified funds and other financial information of the primary government and all component units required by generally accepted accounting principles to be included in the financial reporting entity, with the exception that we have not included any of the capital assets, nor the depreciation on those assets. In addition, we have not included the other post employment benefits liability associated with GASB Statement No. 45.
- 2) We have made available to you all—
 - a) Financial records and related data.
 - b) Minutes of the meetings of the Board of Selectmen or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 3) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 4) There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements, with the exception that we have not included the capital assets, depreciation expense, and the other postemployment benefit liability associated with GASB Statement No. 45.
- 5) We are in agreement with the adjusting journal entries you have proposed, and they have been posted.

- 6) We acknowledge our responsibility for the design and implementation of programs and controls to prevent and detect fraud.
- 7) We have no knowledge of any fraud or suspected fraud affecting the entity involving:
 - a) Management,
 - b) Employees who have significant roles in internal control, or
 - c) Others where the fraud could have a material effect on the financial statements.
- 8) We have no knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, analysts, regulators, or others.
- 9) We have a process to track the status of audit findings and recommendations.
- 10) We have provided our views on reported findings, conclusions, and recommendations, as well as our planned corrective actions, for the report.
- 11) The Town has no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- 12) The following, if any, have been properly recorded or disclosed in the financial statements:
 - a) Related party transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties.
 - b) Guarantees, whether written or oral, under which the Town of Lisbon is contingently liable.
 - c) All accounting estimates that could be material to the financial statements, including the key factors and significant assumptions underlying those estimates and measurements. We believe the estimates and measurements are reasonable in the circumstances.
- 13) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits and debt contracts; and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.

14) There are no—

- a) Violations or possible violations of budget ordinances, laws and regulations (including those pertaining to adopting, approving, and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements, or as a basis for recording a loss contingency, or for reporting on noncompliance.
- b) Unasserted claims or assessments that our lawyer has advised us are probable of assertion and must be disclosed in accordance with generally accepted accounting principles.
- c) Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by generally accepted accounting principles.

15) As part of your audit, you assisted with preparation of the financial statements and related notes. We have designated an individual with suitable skill, knowledge, or experience to oversee your services and have made all management decisions and performed all management functions. We have reviewed, approved, and accepted responsibility for those financial statements and related notes.

16) The Town of Lisbon has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.

17) The Town of Lisbon has complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance.

18) We have followed all applicable laws and regulations in adopting, approving, and amending budgets.

19) The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations.

20) The financial statements properly classify all funds and activities.

21) All funds that meet the quantitative criteria in GASB Statement Nos. 34 and 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users, with the exception that we have omitted all capital assets that have not yet been inventoried or valued.

22) Components of net assets (invested in capital assets, net of related debt; restricted; and unrestricted) and equity amounts are properly classified and, if applicable, approved.

- 23) Investments, and land and other real estate held by endowments are properly valued.
- 24) Provisions for uncollectible receivables have been properly identified and recorded.
- 25) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis, with the exception of applicable depreciation on the omitted capital assets as described in #21 above and the other post employment benefit expense associated with GASB Statement No. 45.
- 26) Revenues are appropriately classified in the statement of activities within program revenues, general revenues, contributions to term or permanent endowments, or contributions to permanent fund principal.
- 27) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 28) Deposits and investment securities and derivative transactions are properly classified as to risk and are properly disclosed.
- 29) Capital assets, have not been properly capitalized, reported, and, if applicable, depreciated.
- 30) We have evaluated the Town of Lisbon's ability to continue as a going concern and have included appropriate disclosures, as necessary, in the financial statements.
- 31) We have evaluated and classified any subsequent events as recognized or nonrecognized through the date of this letter. No events, including instances of noncompliance, have occurred subsequent to the balance sheet date and through the date of this letter that would require adjustment to or disclosure in the aforementioned financial statements.

Lisbon Public Library
2012 Year End Report

Income

Source	11 Budget	YTD
Town Appropriation	\$ 66,994.00	\$ 66,994.00
Interest on Trust Fund	\$ 175.00	\$ 104.42
Gifts	\$ 338.00	\$ 310.00
Other Income	\$ 300.00	\$ 486.82
Fund Raiser	\$200.00	\$ 50.00
Grant		\$ 125.00
Lyman	\$ 1,100.00	\$ 1,100.00
Landaff	\$ 1,100.00	\$ 1,100.00
Total	\$70,207.00	\$70,270.24

Expenses

	11 Budget	YTD
Books	\$ 5,300.00	\$ 5,591.57
Audio Consortium	\$ 220.00	\$ 275.00
Cleaning	\$ 780.00	\$ 400.00
Programming	\$ 250.00	\$ 445.00
Conferences / Membership / Mileage	\$ 300.00	\$ 239.87
Electricity	\$ 1,100.00	\$ 968.77
Equipment	\$ 900.00	\$ 926.00
Health Insurance	\$ 6,350.00	\$ 6,328.92
Heating Oil	\$ 5,000.00	\$ 5,034.49
Internet Host	\$ 240.00	\$ 0
Librarian	\$ 26,138.00	\$ 26,137.69
Library Assistants	\$ 11,197.00	\$ 11,058.55
Magazines	\$ 750.00	\$ 663.11
Maintenance & Repairs	\$ 6,000.00	\$ 4,055.25
Social Security / Medicare	\$ 2,987.00	\$ 2,057.48
Supplies	\$ 1,500.00	\$ 1,542.52
Telephone	\$ 700.00	\$ 661.54
Water & Sewer	\$ 400.00	\$ 0
Total	\$70,112.00	\$66,385.76

Handicapped Accessible Entrance Fund

Opening Balance	\$44,465.71
Interest	\$ 67.90
Fund Raiser	\$ 208.00
Gift Received	\$ 735.00.00
Closing Balance	\$45,476.61

Lisbon Public Library
Proposed Budget for 2013

Income

Interest on Trust Funds	\$ 100.00
Memorial Gifts & Cash Gifts	\$ 150.00
Fund Raiser	\$ 200.00
Other Income	\$ 300.00
Lyman	\$ 1,300.00
Landaff	\$ 1,300.00
Town Appropriation	\$ 62,803.00
Total	\$66,153.00

Expenses

Books	\$ 5,500.00
Downloadable Consortium	\$400.00
Cleaning	\$ 780.00
Programming	\$ 250.00
Conferences/Membership/Mileage	\$ 300.00
Electricity	\$ 1,100.00
Equipment	\$ 200.00
Health Insurance	\$ 6,080.00
Heating Oil	\$ 5,500.00
Heritage Quest	\$100.00
Librarian	\$ 27,003.00
Library Assistants	\$ 11,440.00
Magazines	\$ 750.00
Maintenance & Repairs	\$ 1,300.00
Social Security/Medicare	\$ 2,750.00
Supplies	\$ 1,700.00
Telephone	\$ 600.00
Water & Sewer	\$ 400.00
Internet Host	\$ 0
Total Expenses	\$66,153.00

Librarian's Report 2012

Circulation of Resources

Adult materials loaned	5176
Children's materials loaned	1678
Total	6854

Memorial Gifts

In Memory of Robert Arthur Seace
Donation to the Handicapped Accessible Entrance Fund
Donated by Myrtle Seace

In Memory of Jane Trudell
Donation to the Handicapped Accessible Entrance Fund
Presented by John Gyenes

In Memory of Jane Trudell
Donation to the Handicapped Accessible Entrance Fund
Presented by John and Andrea Fitzgerald

In Memory of Jane Trudell
Donation to the Handicapped Accessible Entrance Fund
Presented by Chris and Joyce Thoma

In Memory of Jane Trudell
Donation to the Handicapped Accessible Entrance Fund
Presented by Winterset, Inc.

In Memory of Jane Trudell
Donation to the Handicapped Accessible Entrance Fund
Presented by Michael and Lisa Donovan

In Memory of Jane Trudell
Donation to the Handicapped Accessible Entrance Fund
Presented by Wayne and Nancy Morrison

In Memory of Jane Trudell
Donation to the Handicapped Accessible Entrance Fund
Presented by Lyman and Carolyn Currier

Other Gifts to the Library

Donation to the Handicapped Accessible Entrance Fund
Presented by New England Wire Technologies

Griefland

Donated by Virginia Collins

Money for the Summer Reading Program
Donated by Little City Thrift Store

Donation
Presented by Barbara Jesseman

Growing Up In Gloucester

The White Mountains : Alps of New England

Donated by Anne & Sigmund Hudson

Internet hosting donated by Aaron Parkening

Donation
Presented by Coos Quilters Guild

Books were added to the children's room in honor of babies born in Lisbon, Lyman and Landaff during 2011.

14 children participated in the summer reading program and reported that they read 197 books. Refreshments for the program were provided by members of Friends in Council. Entertainment was provided by Lindsay and Her Puppet Pals and Erin Kuzmeskus. The library received a Kids Books and the Arts Grant to pay a portion of the entertainment costs.

The portion of the roof on the rear of the library building was replaced.

During the winter holidays, new books for children were collected and passed on to the Lions Club for distribution. The library also hosted the Lions Club holiday party.

Library patrons can access audio and digital books from their home computers with a valid library card number. Heritage Quest is also available for home use for patrons wishing to research their ancestors.

Respectfully Submitted,
Karla Houston
Librarian

LISBON PLANNING & ZONING BOARDS

2012

LISBON PLANNING BOARD

Robert Adams, Chairman
Ruth Robar, Selectman
Sandra Butson
Stephen Knox
Stephen Morrison

ZONING BOARD OF ADJUSTMENT

James Ingerson
Bob Clark
Scott Champagne
Stephen Knox

Clerk: Barbara Menchin

LISBON BUILDING DEPARTMENT 2012

There were 25 permits issued. Total construction for the year was \$566,075

The breakdown of permits issued was as follows:

New Single-Family	1
Manufactured Housing	0
Residential Alterations	1
Miscellaneous	6
New Commercial	11
Commercial Alterations	6
Demolitions	4
Garages, Barns, etc.	5

Respectfully submitted,
Stanley Borkowski
Building Inspector

LISBON POLICE DEPARTMENT

2012 ANNUAL REPORT

The members of the Lisbon Police Department thank you for your support for the past year. Even though we saw a slight reduction in calls for service and arrests, the increase of drug related crimes were on the increase. The department has experienced crimes that appear to be influenced with drug use activities, continue to climb, to include a drug arrest that resulted with Officer Walker confiscating over ten thousand dollars in cash that was turned over to the Department of Justice. The department awaits the disbursement process of these monies in order to purchase equipment to combat the war on drugs in the upcoming year. Great job Officer Walker.

Lisbon officers worked along with the New Hampshire State Police on a home invasion that was foiled as officers waited at the home where three male subjects were arrested as they entered into a local downtown residence with their intentions to steal prescription medications. These subjects are awaiting trial in the Grafton Superior Court this spring.

Sgt. McKinley continues to write grants for additional patrols in the areas of DWI, Speed, Seat Belt and OHRV Enforcements. These grants fund the officers' salaries and benefits in order to increase patrols without impacting the operating budget.

I would like to answer the question that surfaces prior to annual town meetings of the current full-time staffing. The Lisbon Police Department falls within the government guidelines that recommending 2.5 officers for every one thousand residents. These guidelines do not take under account the additional on-call hours our officers work at the conclusion of their shifts and return to their families. All four officers are on call four nights/mornings over their scheduled forty hour work week. These hours are covered without compensation. Any reduction of officers would require the reduction of services and additionally require to contract services in the area of a prosecuting attorney to handle the 200+ arrests in the area courts. The reduction of services would include the elimination of the school programs, school internship, weekly patrol, Halloween coverage, and vacation coverage as well as holiday patrols.

Currently the New Hampshire State Police covering the Towns of Lyman and Landaff are running short staffed and experiencing delays with their responds up to forty five minute or more. With the current staffing, I believe we have a well balance of officer safety, public safety and reasonable budget to support the current staff.

Please feel free to contact me with any question or concerns.

Sincerely:
Chief Tanis J. Tavernier Jr.

LISBON LIFE SQUAD 2012 Report

The members of the Lisbon Life Squad would like to thank the community for all their support this past spring. Our BBQ lunch and pulled pork dinner was a huge success. It was also great fun to talk and meet with the community during this event, where as we usually meet under difficult circumstances.

We are currently working on a community project to number each and every house within Lisbon to better assist Ambulance, Fire and Police to locate you in your time of emergency. This project is being funded solely by fund raising efforts. The estimated cost of this project will be approximately \$8500.00 of which we have already raised \$1682.47 from selling drinks, snacks, popcorn etc at the sports games, as well as from donations (which are greatly appreciated). We have finished numbering; South Main Street, North Main Street, Witcher Street, Attwood Street, Central Street, and High Street. Our hope is to have the house numbering project finished by summer or fall at the latest, but this depends on the fund raising. I would like to take this time to thank EMT Audrey, EMT- I Kristyna and EMT Matt for their hard work on this project, and for getting it off the ground.

We continue to offer CPR/AED and First Aid training to residents in and around Lisbon. This past fall we were able to donate an Automated External Defibrillator and CPR/AED class to the Lisbon Bible Church. We hope to be able to continue to be able to assist in placing AED's into local businesses within our community. We are also working to become a full training facility in the future.

Lisbon Life Squad has responded to 249 Medical, Trauma, Public Assist, Fire and Mutual Aid calls this year, of those calls we responded to 189 in Lisbon resulting in 106 transports. Additional calls were 22 in Landaff, 27 in Lyman, 7 in Bath, and 4 Mutual Aid calls to neighboring towns.

We thank Woodsville Ambulance and Ross Ambulance for their assistance this past year for mutual aid support and their professional teamwork.

Once again, I would like to thank all the Life Squad members and their

families for all their hard work and dedication. These members continue to make the Life Squad a success, and again I am so proud to work along side each and every one of you.

Respectfully yours,
Jody Gagnon
Director, Lisbon Life Squad

Lisbon Life Squad EMT's

Jody Gagnon	Audrey Champagne	Mark Taylor
Ed Daniels	David Combs	Peter Nightingale
Crystal Hancock	Kristyna Champagne	Barbara Deming
Cindy Taylor	Jeremy Dodge	Gary Gagnon
Matt Champagne	Hale Fitzgerald	Robin Gagnon
Jennifer Taylor	Melissa Walker	

DEPARTMENT OF PUBLIC WORKS 2012 REPORT

I would like to thank the town's people for the tremendous support shown to the highway department. We very much appreciate the financial commitment and sacrifices that are made for us. The following are some of the projects completed within the past year:

We ground 2 miles of the Pearl Lake Road. This process rototills the existing road surface. Gravel is then spread and graded; chloride is applied to control dust and erosion. This roadbed is now ready for paving. The same was done on Pine Knoll Terrace with culverts changed and re-paved; the length of this street is 2,000 feet. Cole Plain Road, of similar distance had the same work done. Next, on Water Street, we raised manholes along with all the rest of the improvements. A drain that supposedly worked was never hooked into anything. We changed that. This street was approximately 3,200 feet long.

In the process of improving Cole Plain Road, we hired the Santy Brothers to cut trees on a steep embankment, known as Conrad's Hill. It is a day we will never forget. Bob, Steve and Scott, thank you. Here's to you Rick!

We were not able to complete any sidewalk improvements. The money allocated from 2012 will be combined with 2013. West Street and now Armstrong Avenue are on the schedule for this summer.

We were fortunate to have the towns' people approve the purchase of a new 550 Ford. Considerable time was spent to properly spec out, monitor and receive this truck. The "retired" truck is now working at the school. This serves as a back-up to our fleet and was in overall better condition than the school pick-up.

The highway department helped, at times, complete the Lion's Club pool project. A beautiful facility. After many countless hours from many volunteers, we have a pool to be proud of. Thank you Lion's Club.

With the driving effort to secure grant money from Chief Joe, we installed a generator at the school. This allows a level of protection to the building and creates a safe place to stay in a catastrophic emergency.

Our "normal" projects also were completed, stockpile of winter sand, yearly summer maintenance of all trucks, roadside mowing, striping of parking lots and crosswalks, grading and ditching.

We also had a tremendous windstorm in the middle of the summer in the Perch Pond area. Such damage was done in very few minutes.

The ability to apply calcium chloride also happened this year. Dust control is more efficiently handled which in turn retains the fines in the gravel. Longer period between grading is also a benefit.

I would like to close by recognizing the men I work with. Never is a word spoken when asked to stay late or arrive early. A very dedicated group of men truly concerned to spending taxpayer money as best we can. A team I am proud to be a part of.

Never forget to support our service men and women. They keep us all free. Thank you.

Respectfully submitted,
Kevin Clement
Superintendent of Public Works

TREASURER'S REPORT - WATER DEPARTMENT

RECEIPTS

Cash on Hand, January 1, 2012	\$54,213.41
Jennifer Trelfa, Collector	\$148,762.19
Interest Earned	97.57
Misc.	661.45
Benefit Fee	26,500.00
	<u>\$234,234.64</u>

PAYMENTS

Orders of Selectmen	\$160,609.90
Misc.	715.73
Cash on Hand, December 31, 2012	72,908.99
	<u>\$234,234.62</u>

TREASURER'S REPORT – WASTEWATER

RECEIPTS

Cash on Hand, January 1, 2012	\$46,710.03
Jennifer Trelfa, Collector	197,162.01
Interest Earned	85.03
State Grants	14,138.00
	<u>\$258,095.07</u>

PAYMENTS

Orders of Selectmen	\$205,039.49
Misc.	44.28
Cash on Hand, December 31, 2012	53,011.30
	<u>\$258,095.07</u>

Respectfully submitted,
Vaughan Stiles, Treasurer

ANNUAL REPORT
AMMONOOSUC COMMUNITY HEALTH SERVICES
Town of Lisbon - 2012

ACHS has been a vital part of the community since 1975 and **provides comprehensive primary preventive health care to anyone, regardless of their ability to pay.**

While many of our services are paid for through Medicare, Medicaid and grants, our reimbursements through federal, state and county programs fall short of actual expenses and recent budget cuts at all levels have made it even more difficult. Support from the Town of Lisbon is extremely important in the continue effort to provide affordable health care services to our community.

Our uninsured and under-insured patient populations have been on the rise due to economic conditions - mainly loss of jobs and employer benefits. Our sliding fee scale for payment of services provides a vehicle for those patients to get the health care they need in a timely manner, preventing a possible costly emergency room visit or, worse yet, hospitalization because they could not afford to go to the doctor prior to the emergent episode. Keeping just one patient out of the ER could save taxpayers \$1000-\$1500 (average cost of an ER visit).

Services Provided

- Comprehensive Primary Preventive Medical Care – Wellness Screening, Pediatrics, Chronic Disease Management, Geriatrics, Acute Illness Care
- Prenatal Care – Childbirth Education, Nurse/Midwife Service and Newborn Care
- Family Planning – Birth Control, STD and HIV Testing and Counseling
- Breast & Cervical Cancer Screening Program
- Behavioral Health – Counseling
- Partners in Health – Support for Families with Children with Chronic Health Conditions
- Oral Health Referrals and Voucher Program
- Pharmacy Services – In-house Pharmacy, Medication Management, Low-Cost Drug Program
- Financial Services – Sliding Fee Scale for eligible patients

ACHS Statistics

- Number of Unduplicated Medical Clients Served – 8,566
- Number of Medical Visits – 32,008
- Client/Payor Mix: 15.4% Medicaid, 19.1% Medicare, 17.7% Uninsured, 46.5% Insured
- Value of free of reduced cost medications provided to our patients - \$909,786
- Value of reduced cost health care services provided to our patients - \$643,309 (Sliding Fee Scale)

Town of Lisbon Statistics

- Total # of Patients – 573
- Total # of Medicaid Patients – 93
- Total # of Medicare Patients – 86
- Total # of Self-Paying Patients – 33
- Total # of Sliding Fee Scale Patients – 84

Respectfully Submitted,
Edward D. Shanshala II, MSHSA, MSED
Chief Executive Officer

SUPPORT CENTER AT BURCH HOUSE

The Support Center at Burch House is a private, non-profit agency that provides direct services and emergency shelter to victims of domestic and sexual violence and stalking in Northern Grafton County.

In fiscal year 2012, the Support Center at Burch House provided services to 499 victims of violence in our catchment area, which includes the Town of Lisbon. Our agency also responded to 148 requests for information and assistance to professionals and community members. All of our services are provided at not cost to the recipient.

<u>Support Center at Burch House Services FY12</u>				
Domestic Violence: 387 Sexual Assault: 84 Stalking: 20				
Other DV Related Crimes: 8 TOTAL: 499				
Hours of Service to Victims: 2,162				
<u>Hours of Service to the Community: 9,260 TOTAL: 11,422 hours</u>				
<u>Services Provided by Type:</u>	<u>#accessed</u>	<u>Units of</u>	<u>Value/</u>	<u>Total</u>
	<u>Services</u>	<u>Service</u>	<u>Unit</u>	
<u>Shelter Svices</u>				
Shelter bednights	55	3,941	\$75	\$ 295,575
(Incl. food, utilities, supplies, staff)				
<u>Direct Services - Non-shelter</u>				
Crisis Counseling/Hotline Calls	543	2,172	\$15	\$ 32,580
Counseling and Support Services	494	3,037	\$15	\$ 45,555
Legal/Court Advocacy	454	866	\$15	\$ 12,990
Medical/Police & other advocacy	392	985	\$15	\$ 14,775
Case Management/Support	364	705	\$15	\$ 10,575
support Group	28	280	\$15	\$ 4,200
Information and referral services	697	2,182	\$15	\$ 32,730
School Prevention Programs *	455	1,365	\$18	\$ 24,570
Professional Trainings**	47	188	\$18	\$ 3,384
Food Pantry/Material goods ***	468	4,212	\$3	\$ 12,636
Transportation ****	78	3,875	\$ 1.50	\$ 5,813
GRAND TOTALS:	4,075	23,808		\$ 495,383
*Violence Prevention grades 2-12 ** Trainings to Community ***Meals as unit of service ****Miles as unit of service				

With the support of Lisbon and other municipalities in our service area, we can continue to provide high quality services to people in need. We sincerely appreciate your support and thank the citizens of Lisbon. Your past support has been immensely helpful. Jeanne L Robillar

TREASURER'S REPORT – CONSERVATION FUND

RECEIPTS

Cash on Hand, January 1, 2012	\$8,861.99
Interest Earned	12.13
Deposits	<u>136.40</u>
	\$9,010.52

Cash on Hand, December 31, 2012	\$9,010.52
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TREASURER'S REPORT – HOUSING IMPROVEMENT PROGRAM REPAYMENT ACCOUNT

RECEIPTS

Cash on Hand, January 1, 2012	\$5,234.81
Interest Earned	<u>7.22</u>
	5,234.81

PAYMENTS

Orders of Selectmen	0.00
Cash on Hand, December 31, 2012	<u>5234.81</u>
	\$5,234.81

POLICE SPECIAL DETAIL FUND

RECEIPTS

Cash on Hand, January 1, 2012	\$4,215.50
Receipts	<u>18,780.92</u>
	\$22,996.42

PAYMENTS

Orders of Selectmen	17,072.85
Cash on Hand, December 31, 2012	<u>5,923.57</u>
	\$22,996.42

LIFE SQUAD TRANSPORT

RECEIPTS

Cash on Hand, January 1, 2012	4,643.15
Receipts	\$43,659.34
Interest	<u>19.85</u>

\$48,322.34

PAYMENTS

Orders of Selectmen	\$5,420.04
Misc.	14.00
Cash on Hand, December 31, 2012	<u>42,888.30</u>
	\$48,322.34

LIFE SQUAD EQUIPMENT FUND

RECEIPTS

Open Account April 30, 2012	1,024.28
Receipts	4,395.76
Interest	<u>2.70</u>
	5,422.74

PAYMENTS

Cash on Hand December 31, 2012	<u>5,422.74</u>
	5,422.74

Respectfully submitted,
Vaughan Stiles, Treasurer

GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. ANNUAL REPORT 2012

Grafton County Senior Citizens Council, Inc. is a private non-profit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln, and sponsors the Grafton County ServiceLink Resource Center and the RSVP and Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2011-12, 88 older residents of Lisbon were served by one or more of the Council's programs offered through the Horse Meadow or Littleton Area Senior Center and RSVP. Thirty-three residents were assisted by ServiceLink:

- Older adults from Lisbon enjoyed 1,007 balanced meals in the company of friends in the Littleton center's dining room.
- They received 4,318 hot, nourishing meals delivered to their homes by caring volunteers.
- Lisbon residents were transported to health care providers or other community resources on 869 occasions by our lift-equipped buses.
- Lisbon residents benefited from the adult day care program with 205 hours of care. *(GCSCC no longer provides adult in-home care as of July 1, 2012)*
- They received assistance with problems, crises or issues of long-term care through 40 visits with an outreach worker and 71 contacts with ServiceLink.
- Lisbon's citizens also volunteered to put their talents and skills to work for a better community through 442 hours of volunteer service.

The cost to provide Council services for Lisbon residents in 2011-12 was \$62,666.60.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for our older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

Grafton County Senior Citizens Council very much appreciates Lisbon's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Respectfully submitted,
Roberta Berner, Executive Director

LISBON LIONS CLUB

The Lisbon Lions Club will celebrate its 74th anniversary this year. Our membership includes residents from Lisbon, Lyman, Landaff and Bath. Thank you to the members of our club who have put in countless hours of volunteer time to support our numerous activities. Also, thank you to the townspeople and businesses in and around our communities. Your support and spirit enables us to continue to provide support to a wide range of programs for local youth and senior citizens, and to assist others in our communities with sight and hearing needs. The club would also like to thank the staff and administration at Lisbon Regional School for allowing us to use their facility for fundraisers and events and our heartfelt thanks to St. Catherine's Catholic Church for allowing us to use their facilities for our semi-monthly meetings.

The Lions Club Community Field and Pool continue to provide an essential service to the community and school system. We support athletic programs for youths in soccer, basketball, baseball, and softball as well as swimming and skiing lessons, and an ice rink for skating. We also provide tennis and basketball courts next to New England Wire Technologies. In conjunction and with the continued support of NEWT, we have been able to maintain these facilities.

In addition to athletic programs, the club hosts a spring time Senior Citizens Dinner, a Senior Holiday Dinner, Santa's Hotline, Santa's Christmas Eve visits, the Children's Christmas Party with the Lisbon Public Library, the Halloween party in conjunction with Lisbon Main Street, a bonfire for the Homecoming Soccer Game, and we donated half the proceeds of our Christmas Tree Sale to local food pantries that serve Lisbon, Landaff and Lyman. We also provide funds towards eyeglasses and hearing equipment for local community members who are in need and donate to a variety of local worthy causes, especially those involving children.

The Lions Club asks for your continued support for the following fund-raisers: Annual Raffle, Christmas Tree Sale, the Tip-Off Classic Basketball Tournament, the Kick-Off Classic Soccer Tournament, our Annual Golf Tournament and, of course, our famous Sausage Concessions at the Arts Festival in the fall.

With the generous support of the local communities, local businesses, private citizens and the tireless efforts of a team of dedicated and determined individuals, we were able to complete the construction of a new state-of-the-art pool at the community field. Although the pool opening was delayed until mid-season, it received great use and was enjoyed by larger numbers of swimmers than had been seen for many years at the old pool. We plan to develop and offer new pool programs for young and old as time goes on.

We thank the Towns of Lisbon, Landaff and Lyman for their annual funding. Much of what we do is made possible by this funding. This coming year, in an effort to help reduce the property tax burden on the taxpayers of our three communities, the Lisbon Lions will not be requesting an annual appropriation. If the need to do so in the future arises, we hope that we can once again count on your financial support.

Respectfully submitted,

Bud Scheller
President Lisbon Lions Club

NORTH COUNTRY COUNCIL

Regional Commission & Economic Development District

Dear Friends,

What a year for the Council! We had quite a few personnel changes, losing four key staff members and several Board members. The staff, under Mike King's leadership, bounced back quickly with the additions of Tara Bamford, Dan Shallow, June Garneau, and William Roase as full-timers and Dari Sassan who gave us some part-time assistance. In terms of program we didn't miss a beat. We were able to complete a strategic plan which helped us to re-focus our mission. This led to the continued growth of our community planning efforts and some new initiatives in All Hazard Mitigation, Wildfire Mitigation and Water Resources. The Board feels that we have moved beyond merely "following the money" and have staked out a real vision for the future of the NCC. We continue to be actively involved in Economic Development and Brownfields and our participation in the Northern Forest Initiative holds great promise to our communities. I would like to thank our staff veterans for hanging tough and working together to sustain and enhance these efforts while our new staff members settled in.

The north Country Council Board continues to actively represent the interests of our member towns and Region. We are continuously working with staff and through our committees to respond to the major issues of transportation, telecommunications, broadband and economic development as well as the continuing concerns about land use and sprawl. The Board and staff have become more and more savvy in monitoring what is going on and using our skills and partnership connections to become more effective advocates for you in the issues that affect the Region the most. This has paid dividends in that our proposed budget reflects a significant increase in State and Federal revenues.

That being said, we need more of your help. More participation by our member towns in our Board, at our quarterly member meetings and on our various committees would be a tremendous boost in these efforts. I urge all of our member towns and those in the Region who are not current members to become actively involved in the work of the Council so that this great organization can more fully respond to meeting your needs.

In closing, I want all of you to know that it has been an honor and a privilege for me to serve as a Board Member for many years and as your President, this year.

Thank you very much,

Respectfully,
Glenn English
President

PEMI-BAKER SOLID WASTE DISTRICT

2012 Annual Report

This past year the Pemi-Baker Solid Waste District continued its cooperative efforts to promote waste reduction, increase recycling, and to provide residents with a means of properly disposing of their household hazardous wastes (HHW). The District held two (2) one-day collections, one in Littleton and the other in Plymouth. A total of 230 vehicles came to the two sites – one of our highest turnouts in the last six years. Some of this can be attributed to the low turnout last year in Littleton due to weather conditions. We also disposed of significant volumes of waste from two member communities that had material stored at their recycling facilities. As a result, a lot of material was collected. At both sites our contractor remained for over four hours after the close of the collection to pour off and consolidate the material. The total disposal costs were \$32,460. The District was awarded a grant from the State of NH for \$5,305. The net expenditure for the program was \$27,155 (a cost of \$.90 per resident). The table below highlights the District's HHW collection data since 2007. The District also coordinated the pickup of fluorescent light bulbs that had been collected at member towns' recycling facilities. Over 38,000 feet of straight fluorescent tubing and 850 compact fluorescents were recycled at a cost of just over \$2,900.

In 2013, the District will hold collections in Littleton and Plymouth. The actual dates have not been set at this time. Watch for them in early spring. The District takes great effort to provide these collection programs in a cost effective means, but the reality is that they are very expensive to hold. Individual residents can help keep the District's disposal costs down and reduce the toxicity of the environment by remembering a few of these helpful tips; Buy only what you need. If you have leftover product, properly store it so it will last. Use biological controls and organic products for pests and diseases in the garden when feasible. Apply chemical pesticides only as a last resort and be sure to follow the directions on the label. Lastly, air-dry your leftover latex paint. When completely dried, latex paint maybe disposed of in your household trash.

2012 also saw the District sign a waste disposal agreement/extension with North Country Environmental Services (NCES) giving the District members a long-term waste disposal option with very competitive pricing. The agreement which will take effect May 1, 2013 is for ten (10) years. The base tipping fees will be \$59.75/ton for MSW (currently \$65.65/ton) and \$61.75 for C & D (currently \$69.13/ton). Rates will be adjusted annually on May 1st thereafter by a percentage equal to the increase in the Consumer Price Index for the Northeast Region. NCES also agreed to contribute \$5,000 annually to the District to help offset expenditures associated with its one-day HHW collection program. This will help to lower District Dues for everyone.

As always, citizens interested in participating in the development of the District's programs are welcome to attend the District's meetings. Information regarding the place and time of the meetings is available at all municipal offices and recycling centers. If at any time an individual community needs assistance in regards to their solid waste/recycling program, please contact the District at 838-6822 or by email at pemibakerswd@yahoo.com

Respectively Submitted,
Dan Woods, District Coordinator

Report from State Representative Rebecca Brown

I am honored to represent Lisbon in the N.H. House of Representatives. Along with Franconia, Lyman, Monroe, and Sugar Hill we are Grafton Country District 2.

The state House is an unusual legislative body. Sooner or later, every bill that's introduced makes it to the floor of the full Legislature. Nothing dies in committee; committees merely make recommendations to the full body. So on issues of particular concern to you, or to our community, I urge you to let me know your views. In our Legislature, it's possible for every citizen to be heard

I am serving on the Agriculture and Environment Committee. I hope this will be a good place to help revitalize our agricultural economy and build a strong local food system in the North Country and in the state as a whole. This sector is growing and shows real potential, and we have great assets in our region to build on.

Over the next few months, the budget will be the most important focus, and we understand that the governor will be holding listening sessions around the state. Related to the budget is the key issue of casino gambling, which appears to be gaining favor as a source of state revenue. Let me know what you think about this.

I'll be keeping a close watch on bills related to the Northern Pass. It will be critical to have a strong North Country presence when these come up in committee. There are also many bills that could affect town government, and I'll stay in touch with the select board on these.

The Legislature is in session on Wednesdays through June. If you'd like to visit (I recommend it: you really have to see it to believe it), please let me know. Committee hearings are on Tuesdays and Thursdays. Our Legislature is the last citizen, volunteer legislature in the country. The Capitol really is the people's house in New Hampshire, so make it yours.

You can reach me at 991-7408, Rebecca.brown@leg.state.nh.us. I have a column in the Courier most weeks highlighting what's happening in Concord and asking for your input, and also keep a blog.

LISBON-LYMAN-LANDAFF RECYCLING / TRANSFER STATION

In 2012 we focused on employee and public safety issues, clean up and reorganization, and on making sure we were in compliance with state and federal regulations.

Safety changes included installing fall protection rails in areas that did not have them, a small stair and hand rail entrance to the paper disposal room, and a guard chute on one of the balers. With all the pedestrian and vehicular traffic through the transfer station on a weekly basis, in 2012 we had only one minor incident with no injuries reported.

All waste materials were consolidated and put in their appropriate place according to DES (Department of Environmental Services) regulations. The building is also in the process of installing restroom facilities to meet state and federal guidelines.

On the financial side we recouped 58% of the transfer station operating costs from the sale of recyclables. Recyclables prices remained basically the same as last year with the exception of white paper and magazines (no longer source of income as we now have to pay to dispose) and a tremendous drop in the price of OCC (cardboard). We held truckloads of OCC hoping for a price increase in 2013.

We also applied for and received grants to update equipment: \$2300 for the balers we purchased, \$3500 for the glass pulverizer, and \$1100 to maintain our waste oil furnace.

2012's major expenses (other than salaries, utilities and miscellaneous supplies) needed to operate and maintain the transfer station buildings and grounds are:

Tipping fees (cost to remove waste from our facility to the landfill)
New glass pulverizer (enables us to crush glass at our transfer station saving \$23 per ton disposal plus transportation costs to the processing site in Littleton)
Baling expenses (baling wire, strapping, baling tools, etc.)
Tire disposal fees (588 tires = 88.76 tons)
Electronics disposal fees

Scale licensing

Fuel for heat and bobcat

Purchase of MSW (Municipal Solid Waste) bags for resale to residents

Furnace replacement

Back wall of building repair/reinforcement

Bathroom installation

Pemi-baker Solid Waste District dues (Pemi-baker manages disposal of household hazardous waste, fluorescent bulbs, antifreeze, and waste water oil mix from our waste oil furnace. They also negotiate for district disposal contracts of MSW and C&D (construction and demolition waste). In 2013 the cost of tipping fees will drop by 9.8% with the new rate good for up to 10,000 tons and over 10,000 tons cost reduces further until stabilizing at greater than 16,000 tons per year.

Thank you to all the residents who use the transfer station to recycle for helping us to maintain a safe place for all our employees and visitors and to protect the environment.

Annual Report 2012

University of New Hampshire Cooperative Extension's mission is to provide New Hampshire citizens with research-based education and information, to enhance their ability to make informed decisions that strengthen youth, families and communities, sustain natural resources, and improve the economy.

Four Extension Field Specialists are based out of our North Haverhill office: Deborah Maes, Food Safety and Community Economic Development; Kathleen Jablonski, Youth and Family; Heather Bryant, Food & Agriculture; Dave Falkenham, Natural Resources; and State Dairy Specialist, Michal Lunak. Donna Lee is in the newly created position of 4-H and Master Gardener Coordinator. Lisa Ford, Nutrition Connections, is located at the Whole Village Family Resource Center in Plymouth. Our staff is supported in the office by Kristina Vaughan and Teresa Locke.

Volunteers serve on the Grafton County Extension Advisory Council and provide local support for our programs. Membership for 2011-2012 included Martha McLeod, Franconia; Frank Hagan, Bethlehem; Cheryl Taber, Littleton; Luther Kinney, Sugar Hill; Mary Ames, Bath; Pauline Corzilius, Pike; Joan Pushee of Plymouth, Jon Martin of Bristol; Emilie Shipman, Enfield; Joan Osgood, Piermont; and Catherine Flynn of North Haverhill. They are joined by State Representative Kathleen Taylor and County Commissioners, Ray Burton, Michael Cryans and Omer Ahern, Jr.

During the 2012 year, UNH Cooperative Extension reorganized to work more effectively to meet the needs of NH Citizens. This new approach looks at regional programming and focuses on using individual staff expertise.

Here are some of our noteworthy accomplishments during the past year.

Maes and Bryant worked with UVM Extension and USDA Rural Development of NH/VT to provide training in the Stronger Economies Together curriculum to "Keep Growing" a four county initiative. The goal is to strengthen the local economy through support of local agriculture.

Maes also worked with a volunteer panel in Franconia to explore the town's need for police coverage, staffing and office space.

Falkenham conducted a National Resources Inventory for the town of Easton and also completed site visits on 10,000 acres of forestland to help landowners manage their private woodlots.

Bryant is collaborating with the Grafton County Farm to conduct a variety trial, testing 8 varieties of sweet potatoes for yield and quality.

Grafton County Master Gardener volunteers work on a number of educational projects around the County. One example, the Memorial Gardens at the County Complex is in its 7th season. This year volunteers added new plants and began work to update the interpretive signs.

Jablonski worked with Lakeway Elementary School to teach a healthy living and nutrition curriculum as part of a grant funded by the WalMart Foundation.

Jablonski and Colpitts continued to work with local after school organizations to use inquiry science and technologies curriculums.

Ford is part of the ECO Learning Garden located at Whole Village where she and other volunteers worked with youth and parents in planting, harvesting and cooking the garden yields.

Three participants in a nutrition/cooking class taught by Ford volunteered to assist with the next series.

Lunak helped coordinate a state wide workshop on Understanding Animal Handling featuring noted expert Temple Grandin that attracted over 200 participants.

Be sure to look for us on Facebook and Twitter.

Respectfully submitted: Deborah B Maes, Extension Field Specialist & County Office Administrator

2012 Director's Report
Northern Human Services
White Mountain Mental Health
Common Ground

This year White Mountain Mental Health has provided 596.81 hours of outpatient mental health services to 37 Lisbon residents who were either uninsured or underinsured. In addition Common Ground has spent 4,820 hours supporting citizens of Lisbon with a developmental disability to live full lives. These numbers do not include the many people seen at the local hospitals for emergency care.

This year has been a particularly busy one for our emergency services clinicians. Our 24/7 service has seen dramatic increase in the number of people requiring emergency mental health assessments, both in our offices and at the local hospital emergency rooms. This change may be related to the difficult economy and the resulting increase in depression, anxiety, family problems and substance abuse. As the number of people requiring hospitalization has increased, the beds available at New Hampshire Hospital have decreased, leaving many people who have been found in need of emergency psychiatric hospitalization in the local hospital for hours or even days. The resulting increase in demands on our staff, and the personnel at the local hospitals, has been substantial. Two clinicians are occupied full-time daily handling unscheduled emergency situations. During nights and weekends we provided an on-call clinician and a psychiatrist to support local residents and local emergency rooms.

As citizens of a town from whom we request financial support, you may not expect to need psychiatric care. Like physical health emergencies, no one “chooses” to find themselves or their family member at the emergency room dealing with a mental health crisis, but it is crucial that mental health professionals are available when the need arises. Your support of Northern Human Services will continue to assure that we are available when you need us.

Perhaps you or your family have benefited from our services. We are the “safety net” for North Country residents who are uninsured or underinsured. The good news is that our towns support allows their residents to access services that are provided by highly competent mental health professionals at a fraction of the full cost. Our developmental services program, Common Ground, provides homes, jobs and support to more than 100 persons with a developmental disability. We thank you, in advance for continuing to help us make these services available.

Respectfully submitted,
Jane C. Mackay, LICSW
Area Director

**BIRTHS REGISTERED
IN THE TOWN OF LISBON
For the Year Ending December 31, 2012**

Date & Place of Birth	Name of Child	Name of Father & Name of Mother
March 20, 2012 Littleton, NH	Smith, Karter Thomas	Smith, Kenneth Moodie, Kristy
April 16, 2012 Woodsville, NH	Peterson, Karter Mathyou	Peterson, Jawn Murray, Corrie
June 11, 2012 Littleton, NH	Defosse, Paityn Elizabeth	Defosse, Kevin Favreau, Meghan
July 21, 2012 Littleton, NH	Aldrich, Ryver James	Aldrich, Christopher Aldrich, Kotie
July 22, 2012 Littleton, NH	Morrison, Trevor James	Morrison, Heather
July 24, 2012 Littleton, NH	Stewart, Bentlee Scott	Stewart, Ryan Tobin, Kimberly
August 21, 2012 Littleton, NH	Chartier, Kalia Elizabeth	Chartier, Andrew Jackson, Natalie
October 4, 2012 Lebanon, NH	Hall, Luke Mani	Hall III, James Hall, Julie
October 18, 2012 Littleton, NH	Tetrault, Kianna Monet	Tetrault, Chase Carriere, Amber
October 23, 2012 Littleton, NH	Drown, Colton Donald	Drown, John Emmons, Heidi
December 14, 2012 Littleton, NH	Tattersall, Mackynzie Ann Elaine	Tattersall, Sean Duda, Erica

**MARRIAGES REGISTERED
IN THE TOWN OF LISBON
For the Year Ending December 31, 2012**

Date of Marriage	Name and Surname Of Groom & Bride	Residence of Each At Time Of Marriage
September 15, 2012	Davis, Jacob A Hesseltine, Elizabeth E	Lisbon, NH Lisbon, NH

**DEATHS REGISTERED
IN THE TOWN OF LISBON
For the Year Ending December 31, 2012**

Date & Place Of Death	Name & Surname Of Deceased	Name & Surname Of Father	Maiden Name Of Mother
March 13, 2012 Lisbon, NH	Dean Jr, George	Dean Sr, George	Dustin, Margaret
March 27, 2012 Whitefield, NH	Bailey, Harriet	Whitcomb, Ion	Tabbut, Margaret
May 11, 2012 Lisbon, NH	Corey, David	Corey, Bernard	Bergin, Norma
September 27, 2012 Littleton, NH	Griffin Jr, William	Griffin Sr, William	Leonard, Dorthea
October 7, 2012 Lancaster, NH	Little, William	Little, Oscar	Bilney, Lucy
October 13, 2012 Lisbon, NH	Menchin, Francis	Menchin, Charles	Glover, Elizabeth
October 15, 2012 Lisbon, NH	Stewart, Mark	Stewart, Charles	Oliver, Betty
October 22, 2012 Lebanon, NH	Paradie, Richard	Paradie, Napoleon	Emory, Ruby
October 30, 2012 Littleton, NH	St Laurent, Linwood	St Laurent, Albert	Dearborn, Eva
November 25, 2012 Lebanon, NH	Morton, Terry	Morton Sr, Walter	Stone, Irene
December 12, 2012 Lisbon	Locke, Amos	Locke, Tony	Cote, Edith

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For Emergency CALL 911

LISBON TOWN DIRECTORY

Government - Telephone Numbers

Selectmen's Office	838-6376
Town Clerk/Tax Collector's Office	838-2862
Town Administrator	838-6377
Police Department (Business Phone Only)	838-6712
Recycling Center	838-5131
Highway Department	838-2254
Wastewater/Water Department	838-6027
Building Inspector	838-6376
Elementary School/High School	838-6672 and 838-5506
Library	838-6615
Fire Department (Business Phone Only)	838-2211
Fire Department (Business Phone Only)	838-6903
Website	www.lisbonnh.org
Email	lisbonnh@roadrunner.com

Government - Business Hours

Selectmen's Office	
Monday through Thursday	8:00 am to 12:00 pm 1:00 pm to 7:00 pm
Town Clerk/Tax Collector's Office	
Monday through Friday	9:00 am to 12:00 pm 1:00 pm to 4:30 pm
Recycling Center	
Wednesdays	1:00 pm to 5:00 pm
Saturdays	8:00 am to 3:00 pm
Sundays	8:00 am to 12:00 pm
Library	
Mondays	11:00 am to 5:00 pm
Tuesdays and Thursdays	2:00 pm to 6:00 pm
Wednesdays and Fridays	11:00 am to 5:00 pm
Saturday	10:00 am to 2:00 pm

For Emergency CALL 911